



MORARJI DESAI NATIONAL INSTITUTE OF YOGA

Ministry of AYUSH, Govt. of India

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VACANCY NOTICE

Applications are invited for engagement on the following positions purely on temporary contract basis on fixed remuneration to work at Yoga Certification Board (YCB); Ministry of AYUSH (AYUSH); and Morarji Desai National Institute of Yoga (MDNIY)

Sl No	Name, No. of posts & Work place	Qualification & experience	Duties and Responsibilities	Maximum Remuneration
3.	Principal Consultant	<p><u>Essential</u></p> <p>(i) Holding post graduate qualification;</p> <p>(ii) At least 10 years of administrative experience at the equivalent level of Deputy Secretary and above in Government of India, Statutory bodies, Public Sector Undertakings, Autonomous Bodies, Universities or in any other institutions (including teaching faculties), recognized by Government of India/ State Government and</p> <p>(iii) Experience of working in computerized environment with proficiency in MS office and database management software etc,</p> <p><u>Desirable</u></p> <p>(i) M.Phil/ Ph. D preferably in Yoga (Knowledge of Yoga practice) or Administration/ Management; and</p> <p>(ii) Having experience to set up or heading a certification organization.</p>	<p>Responsible for:</p> <p>i) Management and administration of YCB including supervision and control over day to day administration, finance, IT, technical issues, legal and Public Relations.</p> <p>ii) to conduct the business of the Board and various committees entrusted with Policy Formulation, Course Content, Evaluation Criteria & Accreditation</p> <p>iii) Organize, plan and execute various program for Certification of Yoga Professionals and Accreditation for improving professionalism in the Yoga Sector</p> <p>iv) Continuous Monitoring and Evaluation of Yoga Certification and Accreditation processes</p> <p>Coordination with various stakeholders and consensus building</p> <p>v) Maximizing the use of IT in the functioning of the Board.</p>	
2	Consultant (Management) (One) For YCB	<p>MBA (H.R / Operations / Marketing / Finance) with 10 years of experience in providing strategic, unbiased and objective advisory services, such as change management, financial performance, to assist organization in improving productivity and overall performance, marketing.</p>	<p>The incumbent shall help the Board to solve issues, create value, maximise growth and improve business performance. He shall use his business skills to provide objective advice and expertise and help the</p>	Rs.1.00 lakh per month

			Board to develop any specialist skills in regarding to accreditation and certification that it may be lacking. Therefore, he will primarily be concerned with the formulation of Fstrategies, structure, management and operations. Also to identify options for organization and suggest recommendations for change as well as advising on additional resources to implement solutions.	
3.	Consultant (Finance & Admin.) (One) For YCB	A retired Government officer not below the rank of Under Secretary having working knowledge of Administration and Accounts/ Finance.	Responsible for the overall admin. and Finance matters of the Board. Any other work as assigned by Competent authority.	Rs.50,000/- per month
4.	Senior Project Consultant (Yoga) (One) For Ministry of AYUSH	<p>Essential:</p> <p>(i) Master's Degree in Yoga from a recognized University under UGC Act; Or Ph.D. in Yoga or in any allied subjects (having the topic of thesis related to Yoga) and published work of high quality, actively engaged in Yoga research with evidence of published work. Or An outstanding Yoga professional with established reputation in the field of Yoga, who has made significant contributions to the knowledge in the said discipline, to be substantiated by credentials.</p> <p>(ii) A minimum of 10 years of teaching/ research experience in Yoga in a University/ College/ Institute of National repute including autonomous or statutory organizations/private bodies.</p> <p>Desirable:</p> <p>1. Contribution to educational innovation, design of new curricula and courses and technology 2. Experience of guiding candidates for Yoga research at M.Phil/Ph.D. level. 3. Knowledge of Administration including Noting and Drafting. 4. Knowledge of Computer Operation 5. Proficiency in Hindi and English languages.</p>	The incumbent will deal with all the matters relating to Yoga education, therapy, research and development in the Ministry of AYUSH including preparation of Yoga schemes, projects/ courses and policies. Any other work as assigned by the Competent authority	Rs.75,000/- per month
5.	Consultant (Naturopathy) (One) For Ministry of AYUSH	<p>Essential:</p> <p>(i) A BNYS Degree from a recognized University under UGC Act. OR</p>	The incumbent will deal with all the matters relating to Naturopathy education, therapy,	Rs.50,000/- per month.

		<p>An outstanding Naturopathy Professional with established reputation in Naturopathy, who has made significant contribution to the knowledge in the said discipline, to be substantiated by credentials;</p> <p>(ii) A minimum 05 years of teaching/ research experience in Yoga and Naturopathy in a University/ College/ Institute of National repute including autonomous/ statutory organizations/ private bodies.</p> <p>Desirable:</p> <p>(i) Ph.D. in Naturopathy and published work of high quality, actively engaged in the field of Naturopathy research with evidence of published work.</p> <p>(ii) Contribution to educational innovation, design of new curricula and courses, and technology.</p> <p>(iii) Knowledge of Administration including Noting and Drafting.</p> <p>(iv) Knowledge of Computer Operation</p> <p>(v) Proficiency in Hindi and English languages.</p>	<p>research and development in the Ministry of AYUSH including preparation of Yoga schemes, projects/ courses and policies. Any other work as assigned by the Competent authority</p>	
6.	<p>Consultant (IT) (One) For MDNIY</p>	<p>i) B.E./B.Tech/M.Sc./M.Tech in Computer Science/IT with minimum 55% marks from a recognized University established under UGC Act.</p> <p>ii) Minimum three years post qualification experience in an IT firm of repute or NGO having regional/national outreach.</p> <p>iii) Knowledge of Software Testing, Arranging Virtual Conferences.</p> <p>iv) Knowledge of Microsoft Words, Excel, Power Point, etc.</p> <p>Desirable</p> <p>i) Proficiency in Hindi and High proficiency in English</p> <p>ii) Knowledge and experience of AYUSH Sector.</p>	<p>Computer programming, data and analysis, security analysis, web designing, computer network architect, computer system analysis and other ancillary jobs including computer systems software.</p>	<p>Rs.50,000/- per month</p>
7.	<p>Assistant Consultant (One) For MDNIY</p>	<p>A retired S.O. level officer or above in any Govt. Department having experience in dealing with administrative matters.</p>	<p>Responsible for the issues relating to Administration, Establishment and the extension activities of Yoga being carried out by the Institute. Any other work as assigned by the Competent authority.</p>	<p>Rs.45,000/- per month</p>

NOTE:

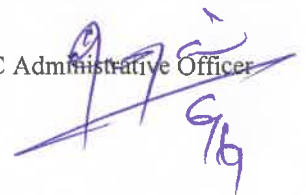
1. The engagement shall be purely on temporary contract basis on a fixed remuneration initially for a period of six months and is likely to be extendable on performance basis or until the project lasts. The applicant shall have no right to claim for regularization of his/her services under any circumstances.

2. The age in respect of retired Govt. servants, should not be more than 64 years on the date of advertisement.
3. The experience can be relaxed in case of otherwise suitable candidates found by the Selection Committee. The selected candidates will be required to join the assignment immediately at the place of posting.
4. The engagement shall be terminated by the competent authority at any time without assigning any reason therefor.
5. The retired Govt. servant engaged as Consultant shall continue to draw pension and Dearness Relief on pension during the period of his/her engagement as Consultant. The engagement as Consultant shall not be considered as a case of re-employment.
6. The candidate shall be entitled to avail 12 days of Leave in a Calendar year on *pro-rata* basis therefore he/she shall not draw any remuneration for the days of his/her absence in excess of 12 days in a calendar year. The un-availed leave in a calendar year can neither be carried forward to next calendar year nor be entitled for leave encashment.
7. The candidates shall be required to observe the normal office timings, as decided, and may also be called upon to attend the office on any Saturday, Sunday and other holidays, in case of urgency.
8. The Income Tax or any other tax will be deducted at source as per Govt. instructions. Necessary TDS certificate will be issued.
9. The candidate will maintain absolute confidentiality and secrecy of the information handled by him/her. The secrecy and confidentiality are to be maintained even after the termination of engagement.
10. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of assignment, without the express written consent of the authorities.
11. The Consultant shall be bound to hand over the entire set of records of assignment before the expiry of the contract and before the final payment is released to him.
12. **The Consultant would be required to sign a Non-disclosure Undertaking.**
13. No TA/DA will be paid for attending the interview.
14. The Institute shall reserve the right to not to fill up the post/s advertised without assigning any reasons.

Interested candidates possessing the required eligibility criteria may send in their applications in the prescribed format, complete in all respect, with a set of photocopies of certificates of qualifications, experience etc. and two recent passport size photographs addressed to The Director, Morarji Desai National Institute of Yoga, 68, Ashok Road, New Delhi-110001 by hand/by post/by E.mail at mdniv@vahoo.co.in, so as to reach the office of MDNIY within 15 days of publication of the advertisement i.e. by.....

This issues with the approval of Director.

I/C Administrative Officer



MORARJI DESAI NATIONAL INSTITUTE OF YOGA
68, ASHOKA ROAD, NEW DELHI-110001



APPLICATION FOR THE POST OF:
(ON PURELY TEMPORARY CONTRACT BASIS)

Name of the Candidate : _____
(In Block Letters)

Father's/Husband's Name : _____

Date of Birth/Age : DOB: _____ Age: _____ Years

Category : General/SC/ST/OBC Any other: _____

Sex/Marital Status : Sex: Male/Female Status: Married/Unmarried

Address (Permanent) : _____

Address (Correspondence) : _____

Contact Numbers : Mobile: _____ Land Line: _____

Email : _____

EDUCATIONAL QUALIFICATION:

Exam passed	University/Board	Year of Passing	% of marks obtained

EXPERIENCE

Sl.No.	Name of the Institute	Post Held	Period		Reason of Leaving
			From	To	

If Retired, total working Experience: _____
at the time of retirement

Post Held: _____

PAY BAND & GRADE PAY: _____

ORGANIZATION:

WORKING KNOWLEDGE OF COMPUTER/INTERNET:

Any other Information

DATE:

SIGNATURE OF CANDIDATE

Name:

Note: Enclose self-attested copies of certificates/testimonials