



# मोरारजी देसाई राष्ट्रीय योग संस्थान

आयुष मंत्रालय, भारत सरकार

68, अशोक रोड, नई दिल्ली 110001-

MORARJI DESAI NATIONAL INSTITUTE OF YOGA

Ministry of Ayush, Govt. of India

68, Ashok Road, New Delhi – 110001

File No. 16-04/2023-Estt.

Dated: 27.09.2023

## WALK-IN-INTERVIEW

Walk-in-interview for engagement of the following positions on purely temporary contract basis on a fixed remuneration to work at Morarji Desai National Institute of Yoga (MDNIY), 68, Ashok Road, New Delhi-110001 as per date and time indicated below: -

Sl. No	Name & No. of posts	Qualification and experience	Duties and Responsibilities	Remuneration maximum up to
1.	Senior Consultant (Medical) -01 (For MDNIY)	<b>Essential:</b> 1. PG Degree in Medicine from a recognized University. OR MBBS degree with minimum 55% of marks from a recognized University with five years experience as Medical Officer in scale of Rs. 8000-13500/- or equivalent. <b>Desirable:</b> 1. Ph.D. 2. Published research work of high standard. Age Limit: 64 years (Max.)	1. Consulting the patients visiting the OPD. 2. Diagnosing the patients. 3. Prescribing Laboratory Test and analysing the same. 4. Assisting research work. 5. Delivering Lectures.	Rs. 75,000/- P.M
2.	Senior Consultant (Media) -01 (For MDNIY)	<b>Essential</b> (i) Graduates in Mass Communication/Journalism with minimum 55% marks from a recognized University established under UGC Act. OR Any Post Graduates and Post-Graduate Diploma in Mass Communication/Journalism with minimum 55% marks from a recognized University established under UGC Act. (ii) A minimum of 10 years of post-qualification experience in an Institution or a firm of repute as a Media person with a Public Sector Undertaking/NGO having Regional/National outreach. (iii) Excellent communication and interpersonal skills.	1. Excellent ability in drafting, editing and composing promotional material. 2. Excellent ability in Writing, editing, content development for Newsletter, Journal, Magazine, brochure, books, and other promotional and publicity publications. 3. Good Knowledge of Social Media handles/Short Films Production/Documentaries etc.	Rs.75,000/- per month

3.	<b>Senior Consultant (Social Media) -01 (For MDNIY)</b>	(iv) Knowledge of computer applications such as MS Word, MS Excel and Power Point, etc. <b>Desirable:</b> 1. Proficiency in Hindi. 2. High proficiency in English. 3. Knowledge of Ayush systems. <b>Age Limit: 64 years (Max.)</b>	4. Good Knowledge of all types of media (print, Electronic and Social Media. 5. Coordinating with print and Electronic media houses. 6. Preparing press release, messages, script, etc. 7. Coordinating with various Department to finalise the working draft for publication. 8. Coordinating various media activities of the Institute. 9. Preparation of reading materials, IEC materials, Videos, etc.	
4.	<b>Consultant (IT) (One) For Yoga Certification Board</b>	<b>Experience</b> For B.E./B.Tech/ MCA or equivalent degree Minimum 5 years of post qualification experience or For M.E./ M. Tech in IT/ Computer Science & Technology, 3 years post qualification in related areas. Knowledge of PHP, Code Ignitor, Wordpress, MySQL Programming language. <b>Age: 64 years (Max)</b>	Computer programming data analysis, Web Designing, Computer Network Architect, Computer System Analysis and other Ancillary Jobs including Computer System Software and any other related assignment.	Rs. 75,000/- per month
5.	<b>Consultant (General Administration) - 01 (For MDNIY)</b>	<b>Essential:</b> 1. Persons retired from the Positions of Section Officer/Under Secretary/Deputy Secretary/Director or equivalent from the Central/State Governments, Attached Subordinate offices, PSUs or Autonomous bodies having experience in dealing with administrative matters related to RTI's Legal cases, parliamentary Correspondence, Vigilance, etc. 2. Candidates should be well conversant with Central Secretariat functions like drafting, noting, budget, accounts, office procedures etc. <b>Desirable:</b> 1. Proficiency in Hindi and English.	1. Responsible for the issues relating to administrative and Establishment matters, etc of the Institute. 2. Any other work as assigned by the Competent Authority.	Rs. 50,000/- P.M. + TA OR Last pay drawn minus basic pension as per Ministry of Ayush letter No A-41021 /4/2020-E-II dated 01.04.2023 plus TA.

		2. Knowledge of computer application/operations. Age Limit: 64 years (Max.)		
6.	<b>Consultant (Finance &amp; Admin) (One) For Yoga Certification Board</b>	<p><b>Essential:</b> A retired Government officer not below the rank of Under Secretary having working knowledge of Administration and Accounts/Finance</p> <p><b>Desirable:</b> Working experience in Government set-up / institution.</p> <p><b>Age: 64 years (Max)</b></p>	<p>1. Responsible for the work related to administration and Finance matters of the Board.</p> <p>2. He /she will help the Board in management of account and advice in the financial matter.</p> <p>3. He/she will help the Board in the operation of activities.</p> <p>4. Any other work as assigned by the competent authority.</p>	<p>Rs. 50,000/- per month</p> <p><b>OR</b></p> <p>Last pay drawn minus basic pension as per the Ministry of Ayush letter no.A-41021/4/2020-E-II dated 01.04.2023 plus TA.</p>
7.	<b>Consultant (Yoga) (Three): For Yoga Certification Board</b>	<p><b>Essential:</b> A postgraduate degree in Yoga from a recognized University under UGC Act with 55% marks and Ph.D. degree in Yoga on topic related to Yoga; OR A postgraduate from a recognized University and Diploma in Yoga after graduation of at least one year duration from a recognized University under UGC Act/Institute of repute with 55% marks in both with 5 years' teaching/research experience in Yoga from a university or an institution of repute; OR A Medical Graduate/ A Physiotherapy post graduate from a recognized university established under UGC Act with a minimum 55% marks and one year diploma in Yoga after graduation from a recognized university/institute of repute with minimum 55% marks with 5 years teaching/ research experience in Yoga in a University/college/ institute of repute. OR A BNYS graduation from a recognized University under UGC Act with a minimum 55% of marks and 5 years teaching/research experience in Yoga.</p> <p><b>Desirable:</b> 1. Practical ability to perform Yogic practices;</p>	<ul style="list-style-type: none"> <li>• The incumbent shall help the Board to solve issues, create value, maximize growth and improve efficiency and work performance.</li> <li>• He/ She shall use his/her expertise in rendering objective advice and expertise and help the Board to develop any specialist skills in regard to accreditation and deciding various levels of certification and its curricula, setting up of question paper of evaluation</li> <li>• He/she shall contribute towards implementation aspects of holding examinations.</li> <li>• Any other work as assigned by the competent authority.</li> </ul>	<p>Rs.50,000/- per month</p>

		2. Capacity to build different Yoga modules and examination papers; 3. Experience in conducting examinations, evaluations; 4. Working knowledge of Sanskrit, English and Hindi; 5. Knowledge of computers; and publications of papers and books. <b>Age: 64 years (Max)</b>		
8.	Guest Faculty (Computer) -01 <b>For MDNIY</b>	<b>Essential:</b> M.Tech.(Computer)/ MCA degree with a minimum 55% marks from a recognized University/ College/Institute of National repute including autonomous or statutory organizations /private bodies. <b>OR</b> M.Sc.(Computer) degree with a minimum 55% marks from a recognized University under UGC Act; and National Eligibility Test (NET) in subject Computer conducted by UGC/CSIR <b>Desirable:</b> (i) PhD in Computer/ Two Years Teaching Experience. (ii) Proficiency in Hindi and English languages.		As per UGC Guidelines Letter F.No. F.25-1/2018(PS/Misc.) dated 28 <sup>th</sup> January, 2019
9.	<b>Stenographer (One) For Yoga Certification Board</b>	<b>Essential:</b> Graduate having stenography and typing speed of 100/40 WPM <b>Experience</b> 2 years of experience <b>Age: 64 years (Max)</b>	To assist HOI (YCB) and Principal Consultant (YCB).	Rs 28,000/- per month

- (May be assigned in MDNIY or in YCB as per requirement).
- No. of vacancies may be increased or curtailed as per need.

**GENERAL CONDITIONS:**

**Walk-in-Interview list is as follows:**

Sl. No.	Name of the Post	No. of Posts	Maximum Remuneration	Date of Walk-in-Interview
1	Senior Consultant (Medical)	01	Rs.75,000/- P.M.	05 <sup>th</sup> October, 2023
2	Consultant (General Administration)	01	As per * below	
3	Consultants (Finance & Admin.) (YCB)	01		
4	Guest Faculty (Computer)	01	As per ** below	
5	Stenographer (YCB)	01	Rs. 28,000/- P.M.	06 <sup>th</sup> October, 2023
6	Senior Consultant (Media)	01	Rs.75,000/- P.M.	
7	Senior Consultant (Social Media)	01	Rs.75,000/- P.M.	
8	Consultant (IT) (YCB)	01	Rs.75,000/- P.M.	
9	Consultant (Yoga) (YCB)	03	Rs.50,000/- P.M	

Sl. No.	Particulars	Timings
1.	Registration	9 A.M. to 10 A.M.
2.	Scrutiny of Applications	10 A.M. to 12 Noon
3.	Skill/Written Test for Candidates (For S. No. 5-9) as mentioned above in the Walk-in-interview list	12 Noon. to 02 P.M.
4.	Interview of Shortlisted Candidates	03 P.M. to 06 P.M.

### **1. Engagement**

- 1.1 The term of engagement shall ordinarily be for an initial period not exceeding one year which may be curtailed / extended based on the performance.
- 1.2 The engagement will be purely on contract basis and will not confer any right for regular appointment in the Institute.
- 1.3 A notice period of 15 days is required to terminate or resign from the position of engagement both by the employer or the engaged person respectively.

2. **Age Limit:** Should not be more than 64 years of age on the last date for receipt of application.

3. The selected candidate will be required to join the assignment immediately at the place of Positioning.

4. The engagement may be terminated by the Competent Authority at any time without assigning any reason therefor.

### **5. Remuneration**

#### **5.1 In case of retired Government official:-**

- a. A fixed monthly amount shall be admissible as remuneration which shall be arrived at by deducting the basic pension from the last pay drawn as per the Ministry of Ayush Letter No. A-41021 /4/2020-E-II dated 13.07.2021.
- b. A fixed amount as transport allowance shall be paid to the consultants who are retired government employees. The entitlement of transport allowance will be as per DOE's OM No 21/5/2017-EII(B) dated 07.07.2017. However, No Dearness Allowance shall be allowed. The amount of transport allowance for the appointee shall be as follows:
  - (i) Appointee drawing pay in level - 8 at the time of retirement will draw a transport allowance of Rs. 3,600/-.
  - (ii) Appointee drawing pay in level - 9 and above at the time of retirement will draw a transport allowance of Rs.7,200/-.

### **6. Leave**

6.1 Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service.

6.2 Accumulation of leave beyond a calendar year will not be allowed.

### **7. For Retired Government Servants:**

7.1 The retired Govt. servant engaged as consultant shall continue to draw pension and Dearness Relief on pension during the period of his engagement as consultant.

7.2 The engagement as consultant shall not be considered as a case of re-employment.

7.3 Vigilance Clearance as per CVC guidelines (CVO Letter No. 21-VGL-024 dated 03.06.2021) shall be required prior to engagement of a retired Government servant as a Consultant.

## **8. Working Hours:**

8.1 The engaged individual shall be required to observe the normal office timing and may also be called upon to attend the office on Saturday, Sunday or any holiday in case of urgency.

8.2 They shall mark their attendance in AEBAS mandatorily, failing which it may result in deduction of remuneration. The Income Tax or any other tax will be deducted at source as per Government instructions. Necessary TDS Certificate will be issued to them.

## **9. Confidentiality of data and documents**

9.1 The engaged individual will maintain absolute confidentiality and secrecy of the information handled by him. The secrecy and confidentiality are to be maintained even after the termination of the engagement.

9.2 The Intellectual Property Rights (IPR) of the data collected as well as deliverables by the engaged individual/s produced for the Institute shall remain with the Institute. No claim against the same shall be made in this regard by the individual/s engaged.

9.3 No engaged individual shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of engagement for the Institute, without the express written consent of Institute / Ministry.

9.4 The engaged individual shall be bound to hand-over the entire set of records of assignment to the Institute before the expiry of the contract, and before the final payment is released by the Institute.

9.5 The engaged individual would be required to sign a Non-disclosure Agreement on Non-judicial stamp paper in the prescribed format. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during his/her engagement, without the express written consent of the Competent Authority.

## **10. Conflict of interest:**

10.1 The engaged person, shall in no case represent or give opinion or advice to others in any matter which is against the interest of the Institute, nor will he indulge in any activity outside the terms of employment/contractual assignment.

10.2 The engaged individual shall not claim any benefit /compensation /absorption / regularization of service with this Institute under the provision of Industrial Disputes Act, 1947 or Contract Labor (Regulation and Abolition) Act, 1970.

## **11. Procedure of engagement:**

11.1 The applications received shall be scrutinized by a duly constituted Screening Committee which shall formulate its own criteria for shortlisting and recommending suitable candidates for interview by a Selection Committee.

11.2 No TA/DA will be paid for attending the interview.

11.3 The Institute reserves the right to cancel the Position advertised without assigning any reasons.

## **12. Termination of Contract**

The Institute reserves the right to terminate the contract at any time without giving any notice and without assigning any reason. Some of the situations under which the Institute may terminate the contract are:

- (i) The person engaged on consultancy is unable to address the assigned work.
- (ii) Quality of the assigned work is not to the satisfaction of the Director/Institute.
- (iii) The person engaged is found lacking in honesty and integrity.

- 13. The power to interpret any of the guidelines or power to settle any dispute arising out of these guidelines shall lie with Director, MDNIY whose decision shall be final and binding on the engaged individual. Further, any condition not explicitly covered under these guidelines shall be put up to Director, MDNIY for decision which shall be final and binding on the consultant.
- 14. The Institute may adopt its own criteria to shortlist the candidates suitable for the duties and responsibilities associated with the particular position.
- 15. The Competent Authority MDNIY reserves the right to increase or decrease the number of positions advertised above as per the requirements.

## **16. APPLICATION PROCEDURE**

- 1. The interested candidate should ascertain their suitability for the position as per the requirements and should possess the minimum essential qualifications/experience as prescribed above for each position.
- 2. Mere possession of the minimum essential requirements does not confer the right to selection to a candidate.
- 3. Interested candidates may submit their duly filled up application form along-with two recent passport photographs in the enclosed prescribed format signed and complete in all respects supported by the self-attested photocopies of the educational qualifications, experience, etc.
- 4. Incomplete / unsigned applications / applications are liable to be summarily rejected. Candidates must ensure that the applications reach the Institute within the prescribed time.
- 5. Canvassing in any form shall render a candidate liable for rejection from the selection procedure.

***Registration shall began sharp at 09:00 A.M. and no candidate will be entertained beyond 11:30 A.M. Interested persons possessing the requisite qualification, experience etc. should appear on Walk-in-Interview along with copies of testimonials duly self attested and two recent passport size on the date of interview with proforma and Related Documents at Morarji Desai National Institute of Yoga, 68, Ashok Road, New Delhi-110001***

-sd-  
(Administrative Officer)

Copy for information and necessary action to: -

- 1. Consultant (IT) – To upload the same on Institute’s website immediately
- 2. All Notice Board of MDNIY
- 3. P.A. to Director





**EXPERIENCE**

Sl.No.	Name of the Institute	Post Held	Period		Reason of Leaving
			From	To	

If Retired, total working Experience: \_\_\_\_\_  
at the time of retirement

Post Held: \_\_\_\_\_

PAY BAND & GRADE PAY: \_\_\_\_\_

ORGANIZATION: \_\_\_\_\_

WORKING KNOWLEDGE OF COMPUTER/INTERNET:

\_\_\_\_\_  
\_\_\_\_\_

Any other Information \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DATE:**

**SIGNATURE OF CANDIDATE**

*Name:*

*Note: Enclose self-attested copies of certificates/testimonials*