



# मोरारजी देसाई राष्ट्रीय योग संस्थान

आयुष मंत्रालय, भारत सरकार

68, अशोक रोड, नई दिल्ली 110001-

MORARJI DESAI NATIONAL INSTITUTE OF YOGA

Ministry of Ayush, Govt. of India

68, Ashok Road, New Delhi – 110001

File No. 16-04/2022-Estt. (Vol. II)

Dated : 07.12.2022

## WALK-IN-INTERVIEW

Walk-in-interview for engagement of the following positions on purely temporary contract basis on a fixed remuneration to work at Morarji Desai National Institute of Yoga (MDNIY), 68, Ashok Road, New Delhi-110001, as per date and time indicated below: -

Sl. No	Name & No. of posts	Qualification and experience	Duties and Responsibilities	Remuneration maximum up to
1.	Consultant (IT) (YCB) (one)	B.E/ B. Tech / M.E/ M. Tech in IT / Computer Science and Engineering / M.Sc. Computer Science & Technology with minimum of 5 Years of job experience in related areas. Knowledge of PHP, Code ignitor, wordpress, MySQL Programming language. <b>Age Limit: 64 years (Max.)</b>	Computer programming, data analysis, security analysis, web designing. Computer network architect, Computer System analysis and other ancillary jobs including Computer Systems Software and any other related assignment.	Rs.75,000/- per month
2.	Consultant (Content Development)-01	<b>Essential:</b> Post Graduate in Mass Communication/Journalism with minimum 55% marks from a recognized University along with 5 years post qualification experience in the relevant field. <b>OR</b> Any post-graduate with 55% marks from a recognized university and one-year diploma in Mass Communication/Journalism after post graduate from a recognized university or an institute of national repute with 5 years post qualification experience in the relevant field. <b>OR</b> A Graduate in Mass Communication/ Journalism from a recognized University established under UGC Act with 55% with 5 years post qualification experience in the relevant field.	1. Ability in drafting, editing and composing of content. 2. Ability to work independently for content development of Mobile Applications & Website. 3. Content Development for Blogs.	Rs.50,000/- P.M.

		<p><b>Desirable:</b></p> <p>(i) Higher proficiency in English</p> <p>(ii) Knowledge of computer applications/ operations.</p> <p>(iii) Should be well versed in dealing with the subject matter.</p> <p><b>Age Limit: 64 years (Max.)</b></p>		
3.	Technician (IT)-01	<p><b>Essential:</b></p> <p>1. A Bachelor degree in Computer Science &amp; Communication/ Electronic &amp; Electrical from a recognized University established under UGC Act with minimum 55% marks.</p> <p style="text-align: center;"><b>OR</b></p> <p>A Bachelor of Engineering in Computer Science/ IT/ Electronic &amp; Communication from a recognized University established under UGC Act with minimum 55% marks.</p> <p style="text-align: center;"><b>OR</b></p> <p>B.Sc. in Computer Science/ IT/Electronics/BCA from a recognized University established under UGC Act with minimum 55% marks.</p> <p>2. Minimum <b>One Year</b> post qualification experience in an IT firm of repute or Govt. organisation, NGO, National Institutes of repute etc.</p> <p><b>Desirable:</b></p> <p>(i) High Proficiency in English.</p> <p>(ii) Knowledge of Computer.</p> <p><b>Age Limit: 40 years</b></p>	Rs. 45,000/- P.M	
4.	Junior Media Consultant-01	<p><b>Essential:</b></p> <p>A Master Degree in Mass Communication / Journalism from a recognized University established under UGC Act with minimum 55% marks.</p> <p style="text-align: center;"><b>OR</b></p> <p>A Graduate in Mass Communication / Journalism from a recognized</p>	<p>(i) Ability in drafting, editing and composing of Magazine, Journals, Brochures and promotional material.</p> <p>(ii) Ability to work independently for Social Media Platforms viz. Facebook, YouTube, Twitter and Instagram.</p>	Rs. 45,000/- P.M.

		<p>University established under UGC Act with minimum 55% with one year post qualification experience in the relevant field.</p> <p style="text-align: center;"><b>OR</b></p> <p>Any Graduate with one year Diploma in Journalism/Mass Communication from a recognized University established under UGC Act with minimum 55% with two years post qualification experience in the relevant field.</p> <p style="text-align: center;"><b>OR</b></p> <p>A Graduate with Mass Communication / Journalism as one of the optional subjects from a recognized University established under UGC Act with minimum 55% with two years post qualification experience in the relevant field.</p> <p><b>Age Limit: 40 years</b></p>	(iii) Ability to make power point presentation, Excel, etc.	
5.	<b>Junior Hindi Translator -01</b>	<p><b><u>Qualifications - Essential:</u></b></p> <p>Master's degree of a recognized University in Hindi and English as a compulsory or elective subject or as the medium of examination at the degree level;</p> <p style="text-align: center;"><b>OR</b></p> <p>Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level;</p> <p><b><u>Desirable:</u></b></p> <p>1. Minimum 01 year of experience in the relevant field.</p> <p>2. <b>Not exceeding 30 years on the last date of application.</b></p>	(i) Translation of English language to Hindi. (ii) Translation of Hindi language to English.	Rs. 20,000/- P.M
6.	<b>Consultant (Management) (YCB)(One)</b>	<p>MBA (H.R / Operations / Marketing / Finance) with minimum of five years of experience in providing strategic, unbiased and objective advisory services, such as change management, financial performance, to assist organization in planning, improving productivity and overall performance, achievement of objectives of the</p>	<ul style="list-style-type: none"> <li>• The incumbent shall help the Board to solve issues, create value, growth and improve business performance.</li> <li>• He shall use his business skills to provide objective advice and expertise.</li> <li>• Help the Board to develop specialist skills in regard</li> </ul>	Rs.75,000/- per month

		YCB. Age Limit : 64 years (Max.)	<p>to the accreditation and certification that it may be lacking.</p> <ul style="list-style-type: none"> <li>• He will primarily be concerned with the formulation of strategies, structure, management and operations.</li> <li>• Also to identify options for organization and recommendations for change as well as advising on additional resources to implement solutions.</li> <li>• Any other work as assigned by the competent authority.</li> </ul>	
7.	<b>Consultant -04 (Administration, Establishment, Extension Activities, Admin &amp; Finance (YCB))</b>	<p><b>Essential:</b></p> <p>1. Persons retired from the Positions of Section Officer/Under Secretary/Deputy Secretary/Director or equivalent from the Central/State Governments, Attached Subordinate offices, PSUs or Autonomous bodies having experience in dealing with administrative matters related to RTI's, Legal cases, parliamentary Correspondence, Vigilance etc.</p> <p>2. Candidates should be well conversant with Central Secretariat functions like drafting, noting, budget, accounts, office procedures etc.</p> <p><b>Desirable:</b></p> <p>1. Proficiency in Hindi and English</p> <p>2. Knowledge of computer applications/operations.</p> <p><b>Age Limit : 64 years (Max.)</b></p>	<p>1. Responsible for the issues relating to administrative and Establishment matters etc. of the Institute.</p> <p>2. Any other work as assigned by the Competent Authority.</p>	<p><b>Rs. 50,000/- P.M. + TA</b></p> <p><b>OR</b></p> <p>Last pay drawn minus basic pension as per Ministry of AYUSH letter no A-41021 /4/2020-E-II dated 13.07.2021 plus TA</p>
8.	<b>Consultant (PA to Director)- 01</b>	<p>i) Persons retired from the Positions of PS to Senior Officers in the pay scale of Level-10 as per 7<sup>th</sup> CPC or equivalent from the Central/State Governments, Attached &amp; Subordinate offices, PSUs or Autonomous bodies.</p> <p>(ii) Speed of 40 words per minute in English/Hindi stenography with good typing speed and efficient managerial skills, etc.</p> <p><b>OR</b></p>	<p>(i) Responsible for the issues relating to Director's Office.</p> <p>(ii) Any other work as assigned by the Competent Authority.</p>	<p><b>Rs. 50,000/- P.M. + TA</b></p> <p><b>OR</b></p> <p>Last pay drawn minus basic pension as per Ministry of</p>

		<p>(i) Graduate in Law/IT/Management/Mass Communication with minimum 55% marks.</p> <p>(ii) Speed of 40 words per minute in English/Hindi stenography with good typing speed and efficient managerial skills. etc. and</p> <p>(iii) Minimum 5 years experience in Office Management.</p> <p><b>Desirable:</b></p> <p>(i) Proficiency in English</p> <p>(ii) Knowledge of computer applications/operations</p> <p>(iii) Knowledge of arranging virtual conference/MS office. Maintaining appointments, meetings, schedules and liaising with other departments/internal departments to execute the directions/works assigned by Competent Authority.</p> <p>(iv) Preference will be given to those candidates who are having experience in Secretarial work and well conversant in noting &amp; drafting, MS Office, MS Excel, Power Point etc and data entry work.</p> <p><b>Age Limit : 64 years (Max.)</b></p>		<p>AYUSH letter no A-41021 /4/2020-E-II dated 13.07.2021 plus TA</p>
9.	Senior Consultant (Medical) -01	<p><b>Essential:</b></p> <p>1. PG Degree in Medicine from a recognized University OR MBBS degree with minimum 55% of marks from a recognized University with five years experience as Medical Officer in scale of Rs. 8000-13500/- or equivalent.</p> <p><b>Desirable:</b></p> <p>1. Ph.D. 2. Published research work of high standard.</p> <p><b>Age Limit: 64 years (Max.)</b></p>		<p>Rs. 75,000/- P.M</p>
10.	Senior Research Fellow (Yoga)-2 (Full Time)	<p><b>Qualifications - Essential:</b></p> <p>M.Sc in Yoga/ M.Sc (Yoga Therapy) with minimum 55% of marks from a UGC recognized University. OR Any post graduate Degree in Life Science/Bio Sciences/Medical Sciences</p>	<p>1. Preparation of standardized health promotion Yoga modules for target groups; 2. Organization of capacity building workshops and training programs; 3. Various other activities concerning with the WHO CC</p>	<p>As per ICMR rules (fixed) Rs. 35,000+ HRA as per rules</p>

	with minimum 55% marks from a UGC recognized University with minimum 3 years post qualifications experience in Yoga teaching/research. <b>Desirable:</b> 1. PhD in Yoga/Life sciences/biological science. 2. Knowledge of Basic Computer Applications. 3. Knowledge of various Statistical/Data analysis software. 4. <b>Not exceeding 45 years on the last date of application.</b>	like preparation different evidence based Yoga module; 4. Meta-analysis of Yoga research studies for documentation and promotion of evidence based uses of Yoga, 4. Writing research papers/articles, documentaries. 5. Any other work as assigned by competent authority from time to time.	
11. <b>Junior Research Fellow (Yoga)-2 (Full Time)</b>	<b>Qualifications - Essential:</b> M.Sc in Yoga/ M.Sc Yoga Therapy etc. with minimum 55% of marks from a UGC recognized University. <b>Desirable:</b> 1. Knowledge of Computer working experience in clinical/ research setup. 2. <b>Not exceeding 35 years on the last date of application.</b>	1. Carryout research work of the project. 2. Keep and maintain record of the results in presentable form (soft as well as hard copy) 3. Assist PI in preparation of various reports related to the research work.	As per ICMR rules (fixed) Rs. 31,000 + HRA as per rules

- (May be assigned in MDNIY or in YCB as per requirement).

**GENERAL CONDITIONS:**

Walk-in-Interview list is as follows:

S. No.	Name of the post	No. of posts	Date of the Walk-In-Interview
1.	Consultant (IT) (YCB)	01	27.12.2022
2.	Consultant (Content Development)	01	
3.	Technician (IT)	01	
4.	Junior Media Consultant	01	
5.	Junior Hindi Translator	01	
6.	Consultant (Management) (YCB)	01	28.12.2022
7.	Consultants (Administration, Establishment, Extension Activities, & Admin and Finance (YCB)	04	
8.	Consultant (PA to Director)	01	29.12.2022
9.	Senior Consultant ( Medical)	01	
10.	Senior Research Fellow (SRF) Yoga	02	
11.	Junior Research Fellow (JRF) Yoga	02	

Sl. No.	Particulars	Timings
1.	Registration	9 A.M. to 10 A.M.
2.	Scrutiny of Applications	10 A.M. to 12 Noon
3.	Skill test/Written test (For S. No. 2 to 5 & 8)	12 Noon. to 02 P.M.
4.	Interview of Shortlisted Candidates	03 P.M. to 05 P.M.

### 1. Engagement

- 1.1 The term of engagement shall ordinarily be for an initial period not exceeding one year which may be curtailed / extended based on the performance.
- 1.2 The engagement will be purely on contract basis and will not confer any right for regular appointment in the Institute.
- 1.3 A notice period of 15 days is required to terminate or resign from the position of engagement both by the employer or the engaged person respectively.

2. Age Limit: Should not be more than 64 years of age on the last date for receipt of application.

3. The selected candidate will be required to join the assignment immediately at the place of Positioning.

4. The engagement may be terminated by the Competent Authority at any time without assigning any reason therefor.

### 5. Remuneration

#### 5.1 In case of retired Government official:-

- a. A fixed monthly amount shall be admissible as remuneration which shall be arrived at by deducting the basic pension from the last pay drawn as per the Ministry of Ayush Letter No. A-41021 /4/2020-E-II dated 13.07.2021.
- b. A fixed amount as transport allowance shall be paid to the consultants who are retired government employees. The entitlement of transport allowance will be as per DOE's OM No 21/5/2017-EII(B) dated 07.07.2017. However, No Dearness Allowance shall be allowed. The amount of transport allowance for the appointee shall be as follows:
- (i) Appointee drawing pay in level - 8 at the time of retirement will draw a transport allowance of Rs. 3,600/-.
- (ii) Appointee drawing pay in level - 9 and above at the time of retirement will draw a transport allowance of Rs.7,200/-.

### 6. Leave

6.1 Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service.

6.2 Accumulation of leave beyond a calendar year will not be allowed.

**7. For Retired Government Servants:**

7.1 The retired Govt. servant engaged as consultant shall continue to draw pension and Dearness Relief on pension during the period of his engagement as consultant.

7.2 The engagement as consultant shall not be considered as a case of re-employment.

7.3 Vigilance Clearance as per CVC guidelines (CVO Letter No. 21-VGL-024 dated 03.06.2021) shall be required prior to engagement of a retired Government servant as a Consultant.

**8. Working Hours:**

8.1 The engaged individual shall be required to observe the normal office timing and may also be called upon to attend the office on Saturday, Sunday or any holiday in case of urgency.

8.2 They shall mark their attendance in AEBAS mandatorily, failing which it may result in deduction of remuneration. The Income Tax or any other tax will be deducted at source as per Government instructions. Necessary TDS Certificate will be issued to them.

**9. Confidentiality of data and documents**

9.1 The engaged individual will maintain absolute confidentiality and secrecy of the information handled by him. The secrecy and confidentiality are to be maintained even after the termination of the engagement.

9.2 The Intellectual Property Rights (IPR) of the data collected as well as deliverables by the engaged individual/s produced for the Institute shall remain with the Institute. No claim against the same shall be made in this regard by the individual/s engaged.

9.3 No engaged individual shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of engagement for the Institute, without the express written consent of Institute / Ministry.

9.4 The engaged individual shall be bound to hand-over the entire set of records of assignment to the Institute before the expiry of the contract, and before the final payment is released by the Institute.

9.5 The engaged individual would be required to sign a Non-disclosure Agreement on Non-judicial stamp paper in the prescribed format. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during his/her engagement, without the express written consent of the Competent Authority.

**10. Conflict of interest:**



10.1 The engaged person, shall in no case represent or give opinion or advice to others in any matter which is against the interest of the Institute, nor will he indulge in any activity outside the terms of employment/contractual assignment.

10.2 The engaged individual shall not claim any benefit /compensation /absorption / regularization of service with this Institute under the provision of Industrial Disputes Act, 1947 or Contract Labor (Regulation and Abolition) Act, 1970.

**11. Procedure of engagement:**

11.1 The applications received shall be scrutinized by a duly constituted Screening Committee which shall formulate its own criteria for shortlisting and recommending suitable candidates for interview by a Selection Committee.

11.2 No TA/DA will be paid for attending the interview.

11.3 The Institute reserves the right to cancel the Position advertised without assigning any reasons.

**12. Termination of Contract**

The Institute reserves the right to terminate the contract at any time without giving any notice and without assigning any reason. Some of the situations under which the Institute may terminate the contract are:

- (i) The person engaged on consultancy is unable to address the assigned work.
- (ii) Quality of the assigned work is not to the satisfaction of the Director/Institute.
- (iii) The person engaged is found lacking in honesty and integrity.

13. The power to interpret any of the guidelines or power to settle any dispute arising out of these guidelines shall lie with Director, MDNIY whose decision shall be final and binding on the engaged individual. Further, any condition not explicitly covered under these guidelines shall be put up to Director, MDNIY for decision which shall be final and binding on the consultant.

14. The Institute may adopt its own criteria to shortlist the candidates suitable for the duties and responsibilities associated with the particular position.

15. The Competent Authority MDNIY reserves the right to increase or decrease the number of positions advertised above as per the requirements.

**16. APPLICATION PROCEDURE**

1. The interested candidate should ascertain their suitability for the position as per the requirements and should possess the minimum essential qualifications/experience as prescribed above for each position.
2. Mere possession of the minimum essential requirements does not confer the right to selection to a candidate.
3. Interested candidates may submit their duly filled up application form along-with two recent passport photographs in the enclosed prescribed format signed and complete in all respects supported by the self-attested photocopies of the educational qualifications, experience, etc.
4. Incomplete / unsigned applications / applications are liable to be summarily rejected. Candidates must ensure that the applications reach the Institute within the prescribed time.

5. Canvassing in any form shall render a candidate liable for rejection from the selection procedure.

*Registration shall began sharp at 09:00 A.M. and no candidate will be entertained beyond 11:30 A.M. Interested persons possessing the requisite qualification, experience etc. should appear on Walk-in-Interview along with copies of testimonials duly self attested and two recent passport size on the date of interview with proforma and Related Documents at Morarji Desai National Institute of Yoga, 68, Ashok Road, New Delhi-110001*

*Vishal*

(Vishal Kumar Sinha)  
Deputy Director (F&A)

Copy for information and necessary action to: -

1. Consultant (IT) – To upload the same on Institute's website immediately
2. All Notice Board of MDNIY
3. P.A. to Director