



Request For Proposal

For Development and Implementing the Yoga Scoring System

MORARJI DESAI NATIONAL INSTITUTE OF YOGA

68, Ashok Road, New Delhi-110001

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DISCLAIMER

The information contained in this Request for Proposal (RFP) document or subsequently provided to Bidders, whether verbally or in documentary form by or on behalf of MORARJI DESAI NATIONAL INSTITUTE OF YOGA, (MDNIY) or any of its employees or advisors, is provided to Bidders on a best endeavor basis.

This RFP document is **NOT** an Agreement nor an offer nor invitation to any party. The purpose of this RFP document is to provide the Bidders information to assist in the formulation of their proposal for submission. This RFP document does not purport to contain all the information a prospective Bidder may require. This RFP document may not be appropriate for all persons and it is not possible for MDNIY and their employees or advisors to consider the investment objectives, financial situation and particular needs of each Bidder. Certain Bidders may have a better knowledge of the proposed project than others. Each recipient must conduct its own analysis of the information contained in this RFP or to correct any inaccuracies therein that may appear in this RFP and is advised to carry out its own investigation into the proposed project, the legislative and regulatory regimes which applies thereto and all matters pertinent to the proposed project and to seek its own professional advice on the legal, financial, regulatory and taxation consequences of entering into any agreement or arrangement relating to the proposed project.

MDNIY and its employees and advisors make no representation or warranty and shall incur no liability under the Law of Contract, Tort, the Principles of Restitution or unjust enrichment or otherwise for any loss, expense or damage, accuracy, reliability or completeness of the RFP document, which may arise from or be incurred or suffered in connection with anything contained in this RFP, any matter deemed to form part of this RFP, the award of the Project, the information and any other information supplied by or on behalf of MDNIY or its employees, any consultants or otherwise arising in any way from the selection process for the Project.

MDNIY may in its absolute discretion, but without being under any obligation to do so, can amend or supplement the information in this RFP document. The information that MDNIY is in a position to furnish is limited to this RFP document and the information available at the contact addresses given in Chapter I, (Clause 2), along with any amendments/ clarifications thereon.

This RFP document and the information contained herein is confidential and for use only by the person to whom it is issued. It may not be copied or distributed by the recipient to third parties (other than in confidence to the recipient's professional advisor). In the event that the recipient does not continue with the involvement in the project in accordance with the RFP document the information contained in the RFP document shall not be divulged to any other party. The information contained in the RFP document must be kept confidential.

Mere submission of a responsive Bid does not ensure selection of the Bidder.

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CHAPTER-I

REQUEST FOR PROPOSAL (RFP)

1. Morarji Desai National Institute of Yoga (hereinafter referred to as “MDNIY”), New Delhi, as a part of its Yoga initiatives, invites technical and financial proposals from reputed firms (hereinafter referred to as “Bidder”) in sealed cover as detailed in the enclosed Terms of Reference for Expression of Interest for the “**Development and Implementation of Yoga Scoring System**”.
2. The details of the RFP and key calendar of events are as under:

S.No.	Particulars	Schedule
1	Period of bid document downloading	16.09.2021 at 09:00 am to 18.10.2021 at 09:00 am.
2	Pre-bid meeting	Not Applicable At Morarji Desai National Institute of Yoga, 68, Ashok Road, New Delhi-110001
3	Last date & time of submission of Tender Fees, EMD & Physical Documents.	18.10.2021, 11:00 am.
4	Date and time of opening of Technical Bid	18.10.2021, 12:00 hrs.

Contact for online Tender:

Administrative Officer
Telephone No.: 011-23351099
Website: www.yogamdny.nic.in
Email ID: ao.mdny@yahoo.com

PLACE:

Morarji Desai National Institute of Yoga
68 Ashoka Road, New Delhi – 110 001
E-mail: mdny@yahoo.co.in

Notice Inviting On-line Request for Proposal (RFP) for Development and Implementation the Yoga Scoring System

Department Name	Morarji Desai National Institute of Yoga
Circle/Division	Morarji Desai National Institute of Yoga
IFB No / Tender Notice No.	MDNIY/EA/GA/20-21/10
Name of Project	RFP for the different names at different places and Implementation of the Yoga Scoring System
Estimated Contract Value (INR)	Unknown
Bidding Type	Open
Joint Venture	Not Applicable
Whether consortium is allowed	No
Online Bid	The bid documents would also be available on the website i.e. www.yogamdny.nic.in during the stipulated period. Self-attested copies of all the required documents as specified in Annexures of tender document and original DD/EMD (Bid security) & Tender Document cost (as applicable) as well as attested copies of all other documents shall be dropped in the box placed in Admn. Block, MDNIY, First Floor, 68, Ashok Road, New Delhi – 110001 on or before 18/10/2021 up to 11:00 AM. Also the bidder shall create a password protected PDF of all the submitted documents and share the same via email to mdny@yahoo.co.in failing which their Financial bids shall not be opened.
Bid Document Fee :	INR. 5,000/- (INR Five Thousand only) in the form of a demand draft to be drawn in favor of the Morarji Desai National Institute of Yoga payable at New Delhi. The Bidder is required to submit the tender document fees along with the Technical Proposal. This amount will be non-refundable.
Bid Document Fee Payable To :	‘MORARJI DESAI NATIONAL INSTITUTE OF YOGA’
Bid Security/EMD (INR) 5%	INR. _____/- (INR _____ Only) in the form of a demand draft to be payable at New Delhi. MSMEs shall submit MSME Registration Certificate along with Technical Bid.
Bid Security/EMD In Favor Of :	‘MORARJI DESAI NATIONAL INSTITUTE OF YOGA’

CHAPTER - II

INFORMATION TO BIDDERS

(This section provides all the necessary information required for responding to the RFP.)

Paragraph No.	Item	Description
1.	Title of the RFP	RFP for Development and Implementation of the Yoga Scoring System
2.	Details of the Authority	Morarji Desai National Institute of Yoga, New Delhi
3.	Name and Address of the Official representing MDNIY for all communication relating to the RFP.	Mr. Mudit Sharma Designation: Administrative Officer Morarji Desai National Institute of Yoga, 68, Ashoka Road, New Delhi-110001 Tel: +91 11 – 23730417 Fax: +91 11 23711657 E-mail: mdniy@yahoo.co.in
4.	Eligibility Criteria	<ol style="list-style-type: none">The firm should be a leading sports software company.The firm should have worked in Sport Science vertical which should have conducted one such measurement for program for at least one sport at National /International level.The firm should have enough technical resources including their own research lab in the country where the product can be developed in conjunction with Morarji Desai National Institute of Yoga. (Details of technical manpower and their experience to be attached).Bidder should be able to demonstrate a prototype, functional at the time of evaluation of the tender.Firm should be at least 5 years old and engaged in the field of Sports Software.Firm should have sufficient experience working with Central/State Government in the field of Sports/Sports Assessments.Firm should have conducted latest technology oriented solutions for either talent search, sport specific testing of at least 25,000 athletes etc. in the country in the last 5 years.Annual Turnover of the firm over the last 3 years should be at least Rs. 5 crore.
5.	Clarification to RFP document	Clarification may be requested in writing, by email, up to at least 3 days before the bid submission date on or before, i.e. 15.10.2021 at 02:00 pm. Clarifications sought after the prescribed period in writing or by email will not be addressed by MDNIY. MDNIY will respond through replies on website only. Clarification mails may be addressed to: Mr. Mudit Sharma Designation: Administrative Officer Morarji Desai National Institute of Yoga, 68 Ashoka Road, New Delhi-110001 Tel: +91 11 –23730417, 23351099 Fax: +91 11 23711657 E-mail: mdniy@yahoo.co.in

6.	Earnest Money Deposit	<p>a. The Bidder shall furnish, as part of the Technical Proposal, an Earnest Money Deposit amounting to 5% of the estimated bid value</p> <p>b. Bidders registered with MSME are exempted from depositing EMD. Those Bidders shall submit MSME Registration Certificate along with Technical Bid.</p> <p>c. The EMD shall be in Indian Rupees and in the form of a demand draft to be drawn in favor of the Morarji Desai National Institute of Yoga payable at New Delhi. The instrument should be issued by a scheduled bank having branch in New Delhi. EMD should be attached to Form TECH 2 Part B.</p> <p>d. EMD should be valid for a period of 60 days from the last date for Proposal submission.</p> <p>e. Unsuccessful Bidders' EMD will be refunded without any interest after finalization of the Contract.</p> <p>f. EMD of the successful Bidders will be adjusted against the performance security to be submitted with MDNIY.</p> <p>g. EMD will be forfeited on account of one or more of the following reasons:</p> <ul style="list-style-type: none"> i. If Bidder does not respond to request for clarification of their proposal; ii. If Bidder fails to cooperate during the Proposal evaluation process; or iii. In case of a successful Bidder, the Bidder fails to either sign the agreement in time or to furnish the performance guarantee in time.
7.	Language of the Proposal and number of copies	The Proposals shall be submitted in English only, with one Hardcopy and one soft copy for Technical Proposal and Financial Proposal. The soft copy of Technical Proposal/ Financial Proposal should be in password protected PDF format.
8.	Validity of the Proposal	The Proposal shall be valid for 90 days from the last date for submission of the Proposal. A Proposal that is valid for a shorter period shall be rejected as non-responsive.
9.	Amendment/ Cancellation of RFP.	<p>a. MDNIY reserves the right to cancel this RFP at any time without any obligation to the Bidders.</p> <p>b. MDNIY at any time, prior to the deadline for submission of Proposals, may amend the RFP by issuing an addendum by standard electronic means. The addendum will be binding on all the Bidders. Bidders shall acknowledge receipt of all amendments. To give Bidders reasonable time in which to take an amendment into account in their Proposals, MDNIY may, if the amendment is substantial, extend the deadline for submission of the Proposals.</p> <p>c. MDNIY reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract, without incurring any liability to the bidders or without any obligation to the Bidders to assign reasons thereof. MDNIY reserves the right to award the bid based on technical and financial evaluation and is not bound to award the bid to the lowest bidder.</p>
10.	Proposal/ Preparation and Submission	<p>a. The Proposal shall be prepared and submitted as Technical Proposal and Financial Proposal separately.</p> <p>b. Technical and Financial Proposal shall follow the format specified in Chapter IV.</p>

		<p>c. Proposals submitted in any other format shall be liable to be summarily rejected.</p> <p>d. The Technical and Financial Proposals must be submitted in separate sealed envelopes and should be clearly marked on the cover of the respective envelope as “Technical Proposal or Financial proposal for RFP for Conceptualization and Implementation of the Yoga Scoring System [Insert name of the Bidder]”. The soft copy of Technical Proposal & Financial Proposal should also be created in PDF format to be submitted in password protected compressed folders/ pdf files (Technical and Financial bids separately) before last date and time of bid submission as stipulated in this RFP. The password of bids shall not be mentioned anywhere in the email. The password shall be required on the date of opening of proposal.</p> <p>e. The Proposal shall be submitted duly signed by the authorized signatories.</p> <p>f. Bidders may submit only one Proposal. If a Bidder submits or participates in more than one Proposal, such Proposals shall be disqualified.</p> <p>g. Bidders should familiarize themselves with local conditions and take them into account in preparing their Proposals. To obtain first-hand information on the assignment and local conditions, Bidders are encouraged to visit MDNIY before submitting a Proposal. Bidders should ensure that the officials at MDNIY are advised of their visit in adequate time to allow them to make appropriate arrangements.</p> <p>h. Bidders shall bear all costs associated with the preparation and submission of their Proposals, site visits and contract negotiations.</p> <p>i. The Bidder should submit the Bid Document Fee, EMD, and all the requisite documents, in person by the due date at Morarji Desai National Institute of Yoga, New Delhi.</p> <p>j. Bidder shall submit RFP and all addendums/ corrigendum duly stamped and signed by the Authorized Signatory as part of technical submission.</p> <p>k. Bidder shall make sure that all the pages should be properly numbered and an index should be attached</p>
11.	Modification and Withdrawal of Proposal	<p>a. The Bidder may modify or withdraw their submitted Proposal prior to the prescribed last date and time for submission of Proposal. Such withdrawal/modification should be in writing and in conformance with the terms and conditions specified for submission of the original Proposal.</p> <p>b. No Proposal can be modified or withdrawn subsequent to the deadline for submission of Proposals.</p>
12.	Opening of Technical Proposal	<p>a. The Proposals will be opened in the presence of the representatives of Bidders (not more than two) who choose to attend on the bid opening date and time.</p> <p>b. The representatives of Bidders, who are present, shall sign a register evidencing their attendance.</p>
13.	Evaluation of Proposal – General	<p>a. Bidders will be required to give a presentation of their approach and methodology for meeting the objectives and deliverables in the TOR. This presentation will be a part of the overall evaluation of Technical Proposal.</p> <p>b. Bidders will be shortlisted based on the evaluation of technical proposal.</p>

		<p>c. Financial Proposals of only those bidders, who have qualified technically, would be opened.</p> <p>d. MDNIY reserves the right to accept or reject in-part or full any or all of the offers without assigning any reason.</p>
14.a	Evaluation of Technical Proposal	<p>a. MDNIY will first undertake a preliminary evaluation of the technical Proposals to check compliance with the eligibility criteria and with reference to completeness of the Proposals including if properly signed and whether the Proposals are generally in order.</p> <p>b. Proposals found to be non-responsive for any reason or not meeting the minimum eligibility criteria, as specified in this RFP, will be rejected and not included for further detailed technical evaluation.</p> <p>c. MDNIY will thereafter undertake a detailed evaluation of the Technical Proposals on the basis of their responsiveness to the Terms of Reference, applying the evaluation criteria, sub criteria, and point system specified in this paragraph.</p> <p>d. Proposal shall be rejected at this stage if it does not respond to important aspects of the RFP, particularly the Terms of Reference or if it fails to achieve the minimum technical score.</p> <p>e. Criteria, sub-criteria, and point system for the evaluation of Technical Proposals are:</p> <p>TECHNICAL BID STAGE (40 Marks)</p> <p># Leading Software Sports Organization which has already conducted one such measurement :10 marks</p> <p># Should have technical resources with its own lab :15 marks</p> <p># Turnover :05 marks</p> <p># Firm should be at least 5 years old and in field of sports :05 marks</p> <p># Firm should have conducted latest technology oriented solution :05 marks</p> <p>DEMO STAGE (30Marks)</p> <p>Demonstration of Prototype :30 marks</p>
14.b	Technical Presentation	<p>Technical Presentation Stage (30 Marks)</p> <p>a. Bidders shortlisted based on technical proposal & demo evaluation, will be invited to make a Presentation.</p> <p>b. The key personnel proposed in the technical proposal should be present for the technical presentation.</p> <p>Based on evaluation of technical proposal, demonstration of proto-type & presentation, vendors will be shortlisted for financial bid opening.</p> <p>The weightages for the above are as follows:</p> <ul style="list-style-type: none"> • Technical bid (40) & Demo (30): 70 marks • Presentation : 30 marks <p>Only those bidders who score at least 75% in the Technical Proposal will be treated as Shortlisted for opening the Financial Bids.</p>
14.c	Shortlisting of the vendors for financial opening	
14.d	Weightages and qualifying percentage for financial opening	
15.	Announcement of successful bidder	

		<p>All the financial bids of ONLY shortlisted vendors will be opened and the lowest bidder will be treated as L1 for deciding the successful bidder as per the formula below:</p> <p>Winning Score = [Score as per 14 (d) x 0.60] + [(L1 price/quoted price) x 0.40x 100]</p> <p>Whoever scores highest Winning Score is the Successful Bidder. (max score possible 100)</p>
16.	Disqualification of Proposals.	<p>MDNIY, may at its sole discretion, and at any time during the processing of the Proposal, disqualify any Bidder from the Bidding process if the Bidder has:</p> <ol style="list-style-type: none"> a. Submitted the Proposal after the last date and time for submission of Proposals. b. Made misleading or false representations. c. Violated any of the terms laid down in point no. 20 below of Chapter II. d. If found to have a record of poor performance. e. Submitted Proposal documents not accompanied by tender fee and/or EMD. f. Submitted Proposal document which is unsigned, non-responsive or not accompanied by required documentation as specified in this RFP. g. Failed to provide clarification, when sought. h. Submitted more than one Proposal either individually or as part of a consortium. i. Failed to submit Proposal in accordance with the terms and conditions of this RFP. j. Failed to submit a Proposal not valid for at least 90days. k. Any other reasons, as deemed appropriate by MDNIY.
17.	Negotiations	<p>Prior to the expiration period of Proposal validity, MDNIY will notify the successful Bidder in writing by email or facsimile or in person and invite the Bidder to negotiate the Contract before placement of order.</p>
18.	Variations	<ol style="list-style-type: none"> a. No variation/amendment in the terms or scope of this Contract shall be effective without the prior written consent of both Parties and recorded in writing in the form of a letter entitled 'Contract Amendment Number & Date' b. Without such consent neither Party shall have any liability in respect of work performed outside the Services set out in relevant Section.

		<p>c. Notwithstanding anything mentioned in relevant clause MDNIY reserves the right to make any alteration/amendment to the terms of the contract including the ‘Terms of reference’ /Period of Contract in furtherance of or to be in conformity with any relevant Government note/guidelines/notification or any other statutory/quasi statutory instrument in the nature of the aforementioned; which is/are brought in force during the subsistence of the contract. Any amendment shall only be for the stated purposes and due notice will be given by MDNIY.</p>
19.	Confidentiality	<p>Information relating to evaluation of Proposals and recommendations concerning awards shall not be disclosed to the Bidders who submitted the Proposals or to other persons not officially concerned with the process, until the winning Bidder has been notified.</p>
20.	Professional Excellence and Ethics	<p>MDNIY requires that all Bidders participating in the bid adhere to the highest ethical standards, both during the selection process and throughout the execution of a contract. In pursuance of this policy:</p> <p>(a) MDNIY defines, for the purpose of this paragraph, the terms set forth below as follows:</p> <p>i. “corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of person(s) concerned in the selection process or in contract execution;</p> <p>ii. “fraudulent practice” means a misrepresentation or omission of facts in order to influence a selection process or the execution of a contract;</p> <p>iii. “collusive practices” means a scheme or arrangement between two or more consultants with or without the knowledge of MDNIY designed to establish prices at artificial, non-competitive levels;</p> <p>iv. “coercive practices” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in a procurement process, or affect the execution of a contract.</p> <p>(b) MDNIY will reject a Proposal for award if it determines that the Bidder, recommended for award, has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the contract in question;</p> <p>(c) MDNIY will terminate the contract if it determines at any time that representatives of the firm were engaged in corrupt, fraudulent, collusive or coercive practices during the selection process or the execution of the contract.</p> <p>(d) MDNIY will have the right to require that, in contracts, a provision be included requiring the Bidder to permit MDNIY to inspect their accounts and records and other</p>

		<p>documents relating to the submission of Proposals and contract performance, and have them audited by auditors appointed by MDNIY.</p> <p>(e) No operator, or associate(s) shall be under a declaration of ineligibility for corrupt and fraudulent practices by the State or Central Government or any of the Government agencies.</p>
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CHAPTER-III

TERMS OF REFERENCE

Morarji Desai National Institute of Yoga (MDNIY) intends to develop the Yoga Scoring System. Successful bidder shall express its Interest for the “Development and Implementation of the Yoga Scoring System” and accordingly invites Proposals (the “Proposals”).

YOGA SCORING SYSTEM:

Brief Scope of Work:

1. The firm selected will work with Morarji Desai National Institute of Yoga to deliver a complete hardware and software solution for effectively measuring Yogasana competitions.
2. The firm will develop total solutions for measuring all machine measurable parameters as well as develop a judging panel for judges to input data during the scoring by judges.
3. The firm will also conduct necessary orientation / training program at district and state levels for usage of the system.
4. The data from all district and state programs should be available at the national level for analysis, collation and verification.
5. The system should be scalable and capable for generating accurate results through an effective AI algorithm.
6. The system should also be capable of catering to at least 1,00,000 Yoga personnel/athletes per year at various levels and should be able to provide detailed analysis for further improvement of the sport.
7. The Electronic Scoring system developed will provide an effective tool to measure extraordinary talents through an effective GUI for various analysis.
- 8. Warranty period for the system developed should be 6 months from the date of handover.**
- 9. The system should in future be able to upgrade to a mobile application mode so that the same can be implemented across the country for all tournaments.**
10. The bidder should support (for fixing up the bugs/ issues as well as any enhancement in software, as per requirement) MDNIY for the next five years.

Availability of Key Personnel:

The bidder shall ensure that the Key Personnel required for the assignment are available. MDNIY will not normally consider any request of the selected bidder for substitution of Key Personnel during negotiations and subsequent delivery of the assignment. Substitution will, however, be permitted if the Key Personnel is not available for reasons of any incapacity or due to health, subject to equally or better qualified and experienced personnel being provided to the satisfaction of MDNIY.

Responsibilities of MDNIY

1. To issue necessary orders to all field offices in this regard for smooth functioning.
2. To designate an Officer responsible for management and coordination with Operator.
3. To facilitate discussions with key stakeholders.
4. To consider recommendation by successful bidder Operator either to procure or revamp all the equipment/ facilities/ utilities, etc. at its own cost as per requirement.

Project Kick-Off:

The successful bidder shall commence the project within 6 weeks from the date of award of the project including all the technology related development.

Delivery Schedule

The initial estimate for completion of the project : 6 Months (with all deliverables marked clearly in the project schedule)

Payment Terms:

The payment terms for the execution of the Project at various stages of the project execution are as under

Description	Deliverables
On submission of detailed roadmap with timelines	10%
50% completion of the Project (successful completion of the milestone as agreed at the project start)	30%
Completion of the Project and handover) the same to the Authority after Principle first level acceptance of the same (as per acceptance criteria) by the authorities (which includes & not limited to successful demo in the customer HQ& completing installation in one of the customer site / pilot site with 2-4 weeks pilot run)	40%
Successful demonstration of the project with at least 1000 athletes at 5 different centers within 30 Days after completion of the project	10%
After 6 weeks of completion of the project and satisfactory performance certificate from the Authority	10 %

Condition of Contract:

1. The bid shall contain no erasures or cuttings or over writing except as necessary to correct errors made by the Bidder, in which case such corrections shall be authenticated by the person or persons signing the bid.
2. Bid documents are neither transferable nor cost of the bid documents is refundable under any circumstances.
3. The issuing of bid document shall not constitute that the bidders are automatically qualified.
4. EMD (5%) paid by the successful Bidder shall be converted in Performance Security Deposit. Performance Security Deposit shall remain valid for a period of 60 days beyond the date of completion of the contractual obligation. The security thus to be deposited with Authority shall not carry any interest. In case of selected Bidder is MSME, performance security @ 5% of the contract value shall be submitted in the form of BG or DD.
5. Execution of the agreement on INR. 500/- (INR Five Hundred only) non-judicial stamp paper within 7 days of receipt of the award letter.
6. To undertake the work from the specified date as mentioned in the award letter.
7. In case of any dispute between their employees and successful bidder, MDNIY will have no responsibility and shall not be responsible for any compensation in any form to such employment to any of such employees during the currency of and/or after expiry of this agreement.
8. All communications by the Bidder relating to notifications or applications for consents or instructions must be addressed to the Client Contract Officer whose name and address is given in relevant Section.
9. The Bidder shall perform all its obligations under this Contract (including the provision of the Services) with all necessary skill, diligence, efficiency and economy to satisfy generally accepted professional standards expected from experts. All of the Bidder's Personnel shall be professionally qualified, experienced and suitable for the contract.
10. To ensure that the Bidder complies with all the Bidder's obligations under this Contract.
11. No changes or substitutions may be made to Bidder's Personnel, identified as key personnel in relevant Section of this Contract without prior written consent of the Client.
12. If the Client considers any of the Bidder's Personnel unsuitable, the Bidder shall substitute such person by another professionally qualified person, within a reasonable time not exceeding 48 hours without direct or indirect charge to the Client.
13. The Bidder is responsible for all acts and omissions of the Bidder's Personnel and for the health, safety and security of such person(s) and their property.
14. Penalty of 2.5% of project cost per week will be levied on vendor for failure to adhere to the agreed delivery schedule of the project. However, the total penalty due to delay in the delivery of the Project would not exceed 10% of the project cost.

15. Arbitration Clause: This Agreement will be governed in all respects by the laws of India. The language of the arbitration shall be English. The award rendered by the arbitrator(s) shall be final and binding upon both parties concerned and their legal successors. The courts of New Delhi alone, to the exclusion of any other, shall have the jurisdiction.

All disputes, divergence or differences that may arise under or in relation to this agreement which cannot be settled amicably through consultation between representatives of both the parties within 30 days of such dispute, divergence or differences, shall be submitted to arbitration under Arbitration and Conciliation Act, 1996. There shall be one arbitrator appointed in accordance with the said law as agreed by both parties mutually.

CHAPTER – IV

TECHNICAL PROPOSAL –STANDARD FORMS

The following standard forms are required to be filled, which are enclosed herein.

Form TECH 1	:	Cover letter for submission of Technical Proposal
Form TECH 2	:	Bidder's Organization and Experience (Part A – Organization details of the Bidder)
Form TECH 2	:	Bidder's Organization and Experience (Part B- Compliance with Eligibility Criteria)
Form TECH 2	:	Bidder's Organization and Experience (Part C- Bidder's experience in projects)
Form TECH 3	:	Comments and suggestion on Terms of Reference
Form TECH 4	:	Technical Proposal
Form TECH 5	:	Team composition and Task Assignments.
Form TECH 6	:	Power Of Attorney For Signing Of Proposal
Form TECH 7	:	Financial Proposal on Bidders Letter Head (To be uploaded in portal)

FORM TECH-1.

COVER LETTER FOR SUBMISSION OF TECHNICAL PROPOSAL

(On Letter head of the Applicant only)

Dated:.....

**To,
Morarji Desai National Institute of Yoga
68 Ashoka Road,
New Delhi-110001
Email: mdniy@yahoo.co.in**

**Sub: PROPOSAL FOR SELECTION OF TECHNICAL CONSULTANT FOR
“RFP FOR CONCEPTUALISATION AND IMPLEMENTATION OF THE
YOGA SCORING SYSTEM.”**

Dear Sir,

With reference to your RFP document dated.....,I/we, having examined the Bidding Documents and understood their contents, hereby submit my/our Proposal for the aforesaid Project. The Proposal is unconditional and unqualified.

1. All information provided in the Proposal and in the Appendices is true and correct.
2. I/We shall make available to MDNIY any additional information it may find necessary or require to supplement or authenticate the Bid.
3. I/We acknowledge the right of MDNIY to cancel the bidding process at any time or to reject any Proposal without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
4. I/ We declare that:
 - a. I/We have examined and have no reservations to the Bidding Documents including any Addendum issued by MDNIY.
 - b. I/We do not have any conflict of interest in accordance with the provision set out in the RFP document;
 - c. I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in relevant Clause of the RFP document, in respect of any tender or RFP issued or any agreement entered into with MDNIY or any other public sector enterprise or any Government, Central or State; and
 - d. I/ We hereby certify that we have taken steps to ensure that in conformity with the provisions of relevant Clause of the RFP, no person acting for us or on our behalf has engaged or will be engaged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.

5. I/We declare that we are not associated with any other firm submitting a Proposal for the Project.
6. I/We further certify that in regard to matters relating to security and integrity of the country, we have not been charge-sheeted by any agency of the Government or convicted by a Court of Law for any offence committed by us or by any of our Associates.
7. I/We further certify that no investigation by regulatory authority is pending either against us or against our Associates or against our CEO or any of our Directors/Managers/ employees.
8. I/We undertake that in case due to any change in facts and/or circumstances during the Bidding Process, we shall be attracted by the provisions of disqualification in terms of the provisions referred to above.
9. In the event of my/our firm being declared as the successful Bidder, I/We agree to enter into a Service Agreement in accordance with the draft that has been provided to me/us prior to the Proposal Due Date.
10. The Consultancy Fee as has been quoted by me/us after taking into consideration all the terms and conditions stated in the RFP, General Conditions of contract.
11. The Bid Security of the quoted amount in the form of a Demand Draft/FDR/MSME Certificate is enclosed.
12. I/We agree and undertake to abide by all the terms and conditions of the RFP document.

In witness thereof, I/we submit this Proposal under and in accordance with the terms of the RFP document.

Yours faithfully,

(Name & Signature of the Authorized signatory)

Place: Date:

Name and seal of Bidder:

FORM TECH-2
BIDDER'S ORGANIZATION AND EXPERIENCE

Part B - Compliance with Eligibility Criteria

Note: In addition to what is noted below, provide copy each of the Eligibility Criteria mentioned in Paragraph 4 of Chapter II and fill in the conformance details in the respective columns of the table below.

Name of the Organization: _____

Sr. No.	Criteria	Sub Criteria	Relevant Experience	Supporting Details with Reference to Annexure/ Page numbers in the Technical Proposal.
1	Legal Entity	Company registered under Companies Act, 1956/2013		
2	Specific Project Experience	Experience of Proven track record in providing digital content solutions		
4	Cumulative Annual Turnover	INR _____ in last 3 Financial years		

Note: Along with the above, the following documents are also to be submitted

1. Board resolution / Power of Attorney / Other relevant document regarding representative authorization to submit the proposal
2. Details of EMD/ Exemption in EMD if any

FORM TECH-2.

Part C - Bidder's Experience

(Using the format below, provide required information for Eligibility Criteria as in para 4, Chapter II - Information to Bidders for which your organization was legally contracted either individually as a corporate entity or as one of the major companies within an association, for carrying out services similar to the ones requested under this assignment. Bidders should highlight the relevant experience against each criteria and sub criteria)

Provide information on the projects as per requirements mentioned in qualification criteria section. MDNIY will be free to contact any or all of the references as a part of the evaluation diligence process.)

Sr. No.	Item	Details	Supporting documents with reference to Page Numbers in the Technical Proposal
A	General Information		
A.1	Authority Name and Full Contact Information		
A.2	Key Authority Contact Details for reference check		
A.3	Role of your organization in the Project		
A.4	Enclose copies of Work Order or Certificate of Completion of Work and Authority Testimonials.		
B	Project Details		
B.1	Title of the Project		
B.2	Period of the Project		
B.3	Current Status of the Project		
B.4	Geographical scope of the Project		
C	Size of the Project		
C.1	Order Value of the Project (in INR Crore)		
C.2	Total Cost of Services Provided by the Bidder.		
E	Brief Description of Project and specific Deliverables		

Sr. No.	Item	Details	Supporting documents with reference to Page Numbers in the Technical Proposal
F	Name of associated Staff with the Project	Name of senior core professional staff of your firm involved and functions performed (indicate most significant profiles such as Project Director/ Coordinator, Team Leader)	
G	Results of the assignment	Mention the key outcomes of the assignment	

(Name & Signature of the Authorized signatory)

Place: Date:

Name and seal of Bidder:

FORM TECH-3

COMMENTS AND SUGGESTIONS ON THE TERMS OF REFERENCE

[Present and justify here any modifications or improvement to the Terms of Reference you are proposing to improve performance in carrying out the assignment (such as deleting some activity you consider unnecessary, or adding another, or proposing a different phasing of the activities). Such suggestions should be concise and to the point, and also incorporated in your Technical Proposal and duly taken into account for costing in the Financial Proposal. Please ensure that each of the comments/suggestions highlighted here is duly referenced to the Technical Proposal]

(Name & Signature of the Authorized signatory)

Place: Date:

Name and seal of Bidder:

FORM TECH 4
Technical proposal

Following contents to be covered in the technical proposal

1. Executive Summary
2. Scope
3. Development Approach & Methodology
4. Architecture
5. Deliverables
6. Testing Strategy & Plan
7. Project Schedule (showing Weekly plan of each of the activities along with deliverables if any)
8. Deployment Plan
9. Acceptance criteria
10. Dependency
11. Risk factors & Mitigation
12. Summary (highlighting key features & benefits of the proposal)
13. Conclusion
14. Appendix

(Name & Signature of the Authorized signatory)

Place: Date:

Name and seal of Bidder:

FORM TECH 5

Team Composition & Task Assignment

(Please use figures and tables as appropriate)

- **Team structure**
- **Responsibility matrix**
- **Review Mechanism**
- **Escalation & Mitigation Mechanism**

(Name & Signature of the Authorized signatory)

Place: Date:

Name and seal of Bidder

FORM TECH-6

POWER OF ATTORNEY FOR SIGNING OF PROPOSAL

(on Non Judicial Stamp Paper of INR 500/-)

Know all men by these presents, we, (**name of the firm and address of the registered office**) do hereby irrevocably constitute, nominate, appoint and authorize Mr. / Ms.(Name), son/daughter/wife of.....and presently residing at..... who is [presently employed with us/ and holding the position of], as our true and lawful attorney (herein after referred to as the “Attorney”)to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our Proposal of **REQUEST FOR PROPOSAL FOR CONCEPTUALIZATION AND IMPLEMENTATION OF THE YOGA SCORING SYSTEM.**” by the MORARJI DESAI NATIONAL INSTITUTE OF YOGA (the “Authority”) including but not limited to signing and submission of all applications, Bids and other documents and writings, participate in Bidders' and other conferences and providing information/responses to MDNIY, representing us in all matters before MDNIY, signing and execution of all contracts including the Service Agreement and undertakings consequent to acceptance of our Bid, and generally dealing with MDNIY in all matters in connection with or relating to or arising out of our Proposal for the said Project and/or upon award thereof to us and/or till the entering into the Service Agreement with MDNIY.

AND we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS THERE OF WE, THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS..... DAY OF2021

For& on behalf of

(Signature)

(Name, Title and Address) Witnesses:

1.

2

Accepted by:

[Notarise]

(Signature)

(Name, Title and Address of the Attorney)

Notes:

- The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.
- Also, wherever required, the Bidder should submit for verification the extract of the charter document(s) such as a resolution/power of attorney in favor of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.
- For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Indian Embassy and notarized in the jurisdiction where the Power of Attorney is being issued.

FORM TECH 7

Financial Proposal

(Financial Proposal to be uploaded on the portal on Bidder's letterhead)

Date:

The Director
Morarji Desai National Institute of Yoga
68, Ashok Road,
New Delhi-110001

Subject: Financial Proposal for the "RFP for Development and Implementation of the Yoga Scoring System"

Dear Sir,

We are pleased to submit our financial proposal for **RFP for Development and Implementation of the Yoga Scoring System** as follows-

Sr. No	Particulars	Rate in (INR) inclusive of GST
1.	1. Production & Management of the Yoga Scoring System (Requirement finalization, Design, Develop, Testing, Deployment, Training and hand over) 2. AMC Fee for 5 years (including enhancement & maintenance)	Turn Key Price for Item No:1
2.	Please add the required item/ component Including Terms & Conditions	Separate Price to be quoted for Item No:2

We hereby declare that our financial proposal is unconditional in all respects and there are no deviations from the stated terms in the bidding documents.

Yours Sincerely

For & on behalf of

Authorized Signatory

Name/ Designation

Date