



MORARJI DESAI NATIONAL INSTITUTE OF YOGA

(An autonomous organization under Ministry of AYUSH, Govt. of India)

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File No.MDNIY/S&P/2016-17/532

Dated: 06 Feb., 2017

To

Subject: Quotations for supply of Photocopier Paper Ream (Annual Contract)

Sir,

Morarji Desai National Institute of Yoga invites sealed quotations **for supply of Photocopier Paper Ream, as per details given below:**

Sl.No.	Item	Unit	Brand	Rate	VAT
1.	Paper (A-4) white	01 Ream	Century/JK/Trident/Spectra/HP Copier/Xerox Challenger (75 GSM)		
2.	Paper (A-4) (Colour)/Pink Blue Green & Yellow	01 Ream	Century/JK/Kalila Kuatam /Any other good quality brand (75 GSM)		
3.	Paper (FS) white	01 Ream	Century/JK/Spectra / Any other good quality brand (75 GSM)		

1. Sealed quotation addressed to the Director, MDNIY, superscribing on the top of envelop as **“Quotation for Supply of Photocopier Paper Ream”** should reach this office latest by **14th February, 2017 upto 11.00 am.**
2. **The EMD amounting to Rs.2,500/- (Rupees Two thousand & five hundred only) will be submitted in favour of “Morarji Desai National Institute of Yoga” through Bank Draft/ Pay Order only alongwith the self attested copies of VAT, PAN Card/Sale Tax Registration / TIN.**
3. Quotation received after closing date and time will not be entertained.
4. The rates should be inclusive of Delivery charges etc.
5. The Service Tax/VAT will be applicable on the items as per rule.
6. The amount quoted by the firm and accepted by the Institute will be final. No other charges/increase in rates will be acceptable to MDNIY at a later date, in any case.
7. The firm which has quoted the rates and are successful in getting award for the above work but are unable to accept the contract due to any reason, their EMD will stand forfeited.

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8. The payment will be made as per Govt. procedure & rule.
9. The Institute reserves the right to accept or reject any quotation without assigning any reason thereof.
10. All the disputes shall be subject to Delhi jurisdiction only.

Yours faithfully,

(Dr. I.V. Basavaraddi)
Director