



## MORARJI DESAI NATIONAL INSTITUTE OF YOGA

(An autonomous organization under Ministry of AYUSH, Govt. of India)

68, Ashok Road, Near Gole Dak Khana, New Delhi – 110 001

Phone: 23730417-18, 23721472. 23351099, Telefax – 23711657, 23718301

E-Mail: [mdniy@yahoo.co.in](mailto:mdniy@yahoo.co.in)

Website: [www.yogamdniy.nic.in](http://www.yogamdniy.nic.in)

File No.MDNIY/S&P/2015-16/488

Dated: 22<sup>nd</sup> August, 2016

To

**Subject: Quotations for printing of Manual on Yoga for Stress Management in English.**

Sir,

Morarji Desai National Institute of Yoga (MDNIY) invites sealed quotations for printing of **Manual on Yoga for Stress Management in English**. The specifications of the same separately are under:-

| Sl. No. | Particulars  | Original Rate (each copy) | Re-printing Rate (1000 copies) | Addl. Rates for $\pm 4$ pages |
|---------|--|---------------------------|--------------------------------|-------------------------------|
| 1.      | Length: 8½ inches<br>Breadth: 5½ inches<br>Cover Pages: 300 gsm, multi-color<br>Cover Page: Mat & Laminated<br>Inner Page: 130 gsm<br>Inner Page: Glossy<br>Multi Colour Printing (entire booklets )<br>Center Pinned<br>No. of Pages: 80 $\pm 4$ pages<br>Quantity: 1000 each |                           |                                |                               |
| 2.      | VAT should be indicated extra, if any  |                           |                                |                               |

**The above jobs subject to the following terms and conditions:**

1. Sealed quotation addressed to the Director, MDNIY, superscribing on the top of envelop as “Quotations for printing of Manual on Yoga for Stress Management in English” should reach this office latest by **09.09.2016 upto 02.00 pm.**
2. **The EMD amounting to Rs.10,000/- (Rupees Ten thousand only) will be submitted along with the quotation in favour of “Morarji Desai National Institute of Yoga” through Bank Draft/ Pay Order only.**
3. Quotation received after closing date and time will not be entertained

Contd.

4. The rates should be inclusive of Data Entry, Proof Reading, Layout and content Designing, Creative inputs, Paper, Printing and other processing including delivery charges etc.
5. CDR files, Curved CDR files, PDF with high resolution and PDF with small size of about 3 MB but with clarity.
6. The amount quoted by the firm and accepted by the Institute will be final. No other charges/increase in rates will be acceptable to MDNIY at a later date, in any case.
7. The first and second proof reading has to be done by the printer themselves and final proof reading will be shown before printing.
8. The firm will submit the sample of the specifications as mentioned above.
9. The firm which has quoted the rates and are successful in getting award for printing of material but are unable to accept the contract due to any reason, their EMD will stand forfeited.
10. **The rates will be valid for a period of one year.**
11. The Institute reserves the right to accept or reject any quotation without assigning any reason thereof.
12. Copy of the VAT registration is to be required to be enclosed along with the quotation.
13. The Firm is required to deliver the ordered printing material with in stipulated date and time as may be decided by MDNIY and as mentioned in the supply / work order failing which the firms is liable to pay penalty @ 2% of the total amount of the work order on day to day basis. However, delay in the completion of the assigned job will be viewed seriously in addition to the levying the penalty.
14. All the disputes shall be subject to Delhi jurisdiction only.

Yours faithfully,

( P.K.Anand )  
Dy. Director

Copy to:-

1. C&DO – With the request to upload the same on the website of the Institute.