MORARJI DESAI NATIONAL INSTITUTE OF YOGA

(An autonomous organization under Ministry of AYUSH, Govt. of India)
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File No.MDNIY/S&P/2014-15/463 Dated: 19th Nov., 2015

To

Subject: Quotations for printing of Wall Calendars and Desk Calendars-2016 (1000 each) of MDNIY

Sir,

Morarji Desai National Institute of Yoga (MDNIY) invites sealed quotations for printing of Wall Calendars and Desk Calendars-2016 (1000 each) of MDNIY. The specifications of the same separately are under:-

I. Wall Calendars-2016

1.	Quantity	1000 (one thousand)	Original Rate (each Calendar)	Re-printing Rate (each Calendar)
2.	Size of stand	17 X 22 Inches		
3.	No. of Pages	14 (07 Leaf)		
4.	Printing	4+4 Colour (Multi Colour)		
5.	Paper Quality	225 gsm (Glossy Finish)		
6.	Binding	Wyro Binding at the top (Proper Binding)		
VAT should be indicated extra, if any				

II. Desk Calendars-2016

1.	Quantity	1000 (one thousand)	Original Rate (each Calendar)	Re-printing Rate (each Calendar)
2.	Size of Stand	28 X 18 cm		
3.	Base Stand	10.5 cm (Properly pasted, laminated and hard supported)		
4.	Nos. of Pages	26 (13 Leaf)		
5.	Printing	4+4 Column (Multi Colour)		
6.	Size of Leaf	18cm X 14cm		
7.	Paper	300 gsm, Imported Glossy Paper		
8.	Binding	Wyro binding along with well regulated 08 Holes Centered (4 at the top and 4 at the bottom)		
9.	Paper printed on good quality, thick paper in 4 colour and pasted with hard bound 32 ozs.			
10.	Envelop	For the same Calendar		
VAT should be indicated extra, if any				

The above jobs subject to the following terms and conditions:

1. Sealed quotation addressed to the Director, MDNIY, superscribing on the top of envelop as **"Quotation for Printed Wall Calendar and Desk Calendar-2016"** should reach this office latest by **04th December, 2015 upto 11.00 am.**

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2. **The EMD amounting to Rs.1,500/- (Rupees one thousand five hundred only) for Desk Calendar-2016 and Rs.2,500/- (Rupees two thousand five hundred only) for Wall Calendar-2016 will be submitted along with the quotation separately in favour of "Morarji Desai National Institute of Yoga" through Bank Draft/ Pay Order only.**

3. Quotation received after closing date and time will not be entertained.

4. The rates should be inclusive of Data Entry, Proof Reading, Layout and content Designing, Creative inputs, Paper, Printing and other processing including delivery charges etc.

5. The amount quoted by the firm and accepted by the Institute will be final. No other charges/increase in rates will be acceptable to MDNIY at a later date, in any case.

6. The first and second proof reading has to be done by the printer themselves and final proof reading will be shown before printing.

7. The firm will submit the sample of the specifications as mentioned above.

8. The firm which has quoted the rates and are successful in getting award for printing of material but are unable to accept the contract due to any reason, their EMD will stand forfeited.

9. The Institute reserves the right to accept or reject any quotation without assigning any reason thereof.

10. All the disputes shall be subject to Delhi jurisdiction only.

This issues with the approval of the Director.

Yours sincerely,

(J.C. Sagar)
Assistant
for Director