



## **MORARJI DESAI NATIONAL INSTITUTE OF YOGA**

(An autonomous organization under Ministry of AYUSH, Govt. of India)

68, Ashok Road, Near Gole Dak Khana, New Delhi – 110 001

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File No.MDNIY/S&P/2017-18/569

Dated: 28<sup>th</sup> Feb., 2018

To

**Subject: Quotations for providing Paid Canteen Service (Breakfast and Lunch) during the INTERNATIONAL YOGA FEST-2018 to be organized at Talkatora Indoor Stadium, New Delhi during 21<sup>st</sup> to 23<sup>rd</sup> March, 2018.**

Sir,

Morarji Desai National Institute of Yoga (MDNIY) an autonomous Organization under Ministry of AYUSH, Govt. of India, is organizing an event known as INTERNATIONAL YOGA FEST-2018 from 21-23 March, 2018 at Talkatora Indoor Stadium, New Delhi. Accordingly, the Institute invites sealed quotations for (as per Annexure-I, II and III) for good quality Paid Canteen Services to be provided at Talkatora Indoor Stadium, New Delhi on 21-23 March, 2018.

2. You are requested to submit your Technical Bid (Annexure-I), Financial Bid (Annexure-II) and Terms & Conditions (Annexure-III) for the above work, if interested to provide catering services, as detailed below. The bid must be accompanied with a Demand Draft/FDR/Bank Guarantee for Rs.10,000/- drawn in favour of “Morarji Desai National Institute of Yoga” payable at New Delhi as Earnest Money Deposit (EMD) which will be refunded to unsuccessful bidders. The EMD should be placed in a separate cover.

### **Schedule of Invitation of bid:**

<b>Date of Issuance of NIT</b>	<b>28.02.2018</b>
<b>Estimated Tender Value</b>	<b>Rs.50,000/-</b>
<b>Last date and time of submission of bid document</b>	<b>14.03.2018 up to 12.00 Noon</b>
<b>Bid document to be submitted to</b>	<b>Director, Morarji Desai National Institute of Yoga, 68, Ashok Road, New Delhi-110001</b>
<b>The EMD to be submitted</b>	<b>Rs.10,000/- (Rupees ten thousand only) will be submitted in favour of “Morarji Desai National Institute of Yoga” through Bank Draft/ Pay Order only</b>
<b>Tender Fee to be submitted separately</b>	<b>Rs.200/- (Rupees five hundred only) will be submitted in favour of “Morarji Desai National Institute of Yoga” through Bank Draft/ Pay Order only</b>
<b>Date and time of opening of Technical bid document</b>	<b>14.03.2018 at 12.30 PM</b>
<b>Date and time of opening of Financial Bid</b>	<b>Shall be opened on 15.03.2018 at 02.00 PM only of those bidders who qualify in the Technical bid as per Check-list enclosed at Annexure.</b>

3. The event is likely to be attended by about 1500 participants in all. Details of the items to be provided in the Canteen during the event at Talkatora Indoor Stadium, New Delhi on 21-23 March, 2018 are as under:-

### **Healthy Diet**

Sr.No.	Item's Name	Rates (in Rs.)
1	Fresh Fruit Juice – Mix (200 ml)	
2	Fresh Vegetable Juice (200 ml)	
3	Lassi (Sweet/Salty) (200 ml)	As per MRP
4	Soup (100ml.) Tomato/Corn	
5	Milk – Hot (200 ml)	
6	Sprouts Salad (75 gms)	

### **All Time Snacks**

Sr.No.	Item's Name	Rates (in Rs.)
1	Samosa (1 pc)	
2	Bread Pakoda (1 pc) (Potato)	
3	Paneer Pakoda (1 pc)	
4	Sandwich	
5	Stuffed two Paratha with Curd (100 gm) and Pickle	
6	Tea (one cup)	
7	Coffee (one cup)	
8	Chips (100 gm) as per MRP	As per MRP
9	Lemon Tea (one cup) (100 ml)	
10	Mineral Water /Soft Drink/Quick Snacks	As per MRP

### **Lunch**

Sr.No.	Item's Name	Rates (in Rs.)
1	Rajma Chawal / Lemon Rice/ Chole Chawal / Kadhi Chawal / Dal Chawal (Full Plate) and (Half Plate) + Pickle/Chutney	Half: Full:
2	Thali (4 Phulke, Dal, Rice, 1 Veg. Sabzi, Salad, Raita/Dahi, Pickle) (Standard size/portion)	
3	Puri Sabzi – one plate (4 puris) + Pickle	

### **South Indian Corner**

Sr.No.	Item's Name	Rates (in Rs.)
1	Vada Sambhar (2 pcs)	
2	Idly Sambhar (2 pcs)	
3	Dahi Vada (2 pcs)	
4.	Upama	
5.	Pongal	
6.	Dahi Paratha	

### **Sweet**

Sr.No.	Item's Name	Rates (in Rs.)
1	Gulab Jamun	
2.	Laddoo	
3.	Kesari Bhaat/Rava	

Contd....

4. Catering charges should be inclusive of providing the facility of all items as indicated in Annexure-III (Terms & Conditions) and inclusive of Disposable Plates, Spoons, mineral drinking water (Jars) with disposable glass during the event. Installation of Water dispensers will also be the responsibility of the Caterer.
5. Terms and conditions for the above said catering job are enclosed herewith at Annexure-III. This is required to be signed as a token of acceptance of the terms and conditions with Company's Seal.
6. **Digging of ground within the premises of Talkatora Indoor Stadium is not permitted for any purpose. This may kindly be noted while submitting the quotation.**
7. The space for preparation of food etc. shall be provided by MDNIY in Talkatora Stadium. **But the Trass Pandal for this space shall be arranged by the Caterer at his own cost.**
8. **The space with Trass Pandal for serving food for Lunch to the participants shall be provided by the MDNIY.**
9. Bids received after the stipulated date and time shall not be accepted and considered.
10. Conditional Bids will be summarily rejected.
11. **Last date and time of submission of quotation alongwith EMD and Tender Fee is 14<sup>th</sup> March, 2018 12.00 Noon. Bids will be opened on the same day at 12.30 PM . The Proprietor/Caterer may like to be present at the time of opening of the quotations or may like to depute his authorized representative.**
12. The Institute reserves the right to accept or reject any quotation without assigning any reason thereof.
13. All the disputes shall be subject to Delhi jurisdiction only.

This issues with the approval of the Director.

Yours faithfully,

( P.C. Joshi )  
Accounts Officer  
for Administrative Officer

**MORARJI DESAI NATIONAL INSTITUTE OF YOGA  
68, ASHOK ROAD, NEW DELHI – 110 001**

**(TECHNICAL BID)**

**Arrangement for providing Paid Canteen Service during INTERNATIONAL YOGA FEST-2018 to be organized at Talkatora Indoor Stadium, New Delhi during 21<sup>st</sup> to 23<sup>rd</sup> March, 2018.**

1. Last date for submission of quotation is 14<sup>th</sup> March, 2018 upto 12.00 Noon.
2. The Technical bid will be opened on 14.03.2018 at 12.30 PM. (Nominated/authorized representative of the bidder is invited to be present). The financial bid will be opened only of those firms who are found technically qualified on the same day and time.
3. The tender to be submitted as per detail given below:

1	Name of the Firm	
2	Registered Office in Delhi/NCR	
3	Regional Office	
4	Telephone / Mobile Nos.	
5	E-mail address	
6	Fax Nos.	
7	Contact person with Mobile Nos.	
8	Self attested copy of Registration of Company with Registrar of Companies / Individual Proprietorship	Copies enclosed at page No.....to.....
9	Self attested copy of Certificate of FASSAI	Copy of enclosed at page No.....
10	Self attested copy of Audited Statement of Accounts/Form-16 for the 03 years 2014-15, 2015-16 and 2016-17	
11	Self attested copy of Income Tax Permanent Account No.	Copies enclosed at page No.....to.....
12	Self attested copy of GST No.	Copies enclosed at page No.....to.....
13	Enclosed Terms and Conditions duly signed with Firm's Seal, if accepted.	Enclosed at page No.....to.....

Authorized Signatory  
with Company Seal

Contd....

12	Detail of Demand Draft. (The Demand Draft should be in favour of Morarji Desai National Institute of Yoga, New Delhi payable at New Delhi and should be attached with the Technical Bid only)	D.D.No. _____ Dt. _____ Amount Rs. _____ Name of the Bank _____
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Note:

- a) All the copies should be self attested with company seal.
- b) All the enclosures should have the page numbering.
- c) The page numbers of relevant copies shall be mentioned in the required columns.
- d) The Earnest Money of Rs.10,000/- (Rupees Ten thousand only) is payable through demand draft drawn in the name of Morarji Desai National Institute of Yoga, New Delhi.
- e) Tender should be submitted separately in two envelopes **duly sealed/ taped** i.e. one Technical Bid containing required documents with EMD mentioning **Technical Bid** on the envelope and second containing Financial Bid mentioning **Financial Bid** on the envelope. Both the envelopes containing Technical and Financial Bids separately should be placed in one big envelope **duly sealed/ taped** mentioning the **Tender for Paid Canteen Service during IYF-2018**.
- f) Technical Bid must contain all the aspects of Eligibility Criteria.
- g) Site can be visited on any working day from 26<sup>th</sup> March, 2018 from 10.00 hrs to 12.00 hrs. in consultation with any officer of the Institute. Further, any other clarification, please contact Director, MDNIY.
- h) Incomplete form may cause for rejection of the tender.

Authorized Signatory  
with Company Seal

**MORARJI DESAI NATIONAL INSTITUTE OF YOGA  
NEW DELHI  
TENDER FORM**

**(Financial Bid): Arrangement for providing Paid Canteen Service during IYF-2018**

Name of the Firm	
Registered Office (at Delhi)	
Telephone / Mobile Nos.	

**Healthy Diet**

Sr.No.	Item's Name	Rates (in Rs.)
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2	Fresh Vegetable Juice (200 ml)	
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4	Soup (100ml.) Tomato/Corn	
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5	Stuffed two Paratha with Curd (100 gm) and Pickle	
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7	Coffee (one cup)	
8	Chips (100 gm) as per MRP	As per MRP
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**Lunch**

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1	Rajma Chawal / Lemon Rice/ Chole Chawal / Kadhi Chawal / Dal Chawal (Full Plate) and (Half Plate) + Pickle/Chutney	Half: Full:
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**South Indian Corner**

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3	Dahi Vada (2 pcs)	
4.	Upama	
5.	Pongal	
6.	Dahi Paratha	

**Sweet**

Sr.No.	Item's Name	Rates (in Rs.)
1	Gulab Jamun	
2.	Laddoo	
3.	Kesari Bhaat/Rava	

Rates will be inclusive of all cartage and labour charges.

Authorized Signatory  
with Company Seal

**MORARJI DESAI NATIONAL INSTITUTE OF YOGA, NEW DELHI**  
**Terms and conditions for arrangement for Paid Canteen Service during**  
**INTERNATIONAL YOGA FEST-2018 (from 21.03.2018 to 23.03.2018)**

**1. Eligibility Criteria:**

- a) The Firm should be well versed in catering of minimum five years. The copies of orders/testimonials showing experience at least 5 years in handling jobs in Government offices/canteens/reputed organizations etc. should be enclosed. The caterers may also enclosed documents in support of their competency for catering work justifying the award of catering contract to them.
- b) The Firm should have Permanent Account Number.
- c) The Firm should have GST Account Number.
- d) The caterer should possess the requisite License, if applicable, for undertaking catering work issued by the local Municipality/Competent Authority. A copy of the License may be enclosed.
- e) The Firm should submit the EMD for Rs.10,000/- in favour of Morarji Desai National Institute of Yoga in the form of Demand Draft/FDR/Bank Guarantee only.

**2. The rates should be including of following items/services:**

- a) Utensils and sufficient Disposal Plates, Spoons etc. for Cooking and Services etc.
- b) Raw materials for cooking
- c) Sufficient manpower for cooking with steward, Waiters and Cleaners etc.
- d) Other required items for catering

**3. Scope of work and responsibility:**

- a) The caterer will provide the sufficient manpower for catering work at their own expense.
- b) The raw materials, cooking oil and fruits etc. should be of good quality.
- c) All the preparations should be clean and hygienic with special care of cleanliness.
- d) The caterer shall provide sufficient Safai Karamcharies to maintain cleanliness of catering area (inner and outer) and Caterer shall be responsible for neat and clean catering area and remove all the disposable items in the NDMC dustbins placed at outside the premises.
- e) All the damaged goods/items due to any reasons, if any, from the showrooms/godown to Venue and back during the event will be responsibility of the Caterer.
- f) The Caterer shall follow the instructions and coordinate in consultation with the Authorized officers of MDNIY from time to time.

**4. Staff:**

- a) The Caterer should provide the sufficient manpower for catering during the contract period.
- b) The caterer shall comply with the entire legal requirement and for obtaining license of contract in catering etc. under the relevant laws and no persons below the age of 18 years shall be deployed.
- c) The manpower provided by the Caterer should be fully trained and experienced and should have proper knowledge with regard to the catering.

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- d) The catering staff shall be in proper neat and clean uniform with Gloves and Caps so as to make them distinct from general public.
- e) The caterer will ensure that the manpower deployed by them observe a high standard of conduct and behavior and do not indulge in any anti-social activities during the course of such deployment and also that in no case there will be breach of contract.
- f) The MDNIY shall not be responsible for any physical damage or harm to any manpower deployed by the caterer during the course of execution of the contract.
- g) The caterer and their manpower shall work under the overall supervision and directions of the Director of the MDNIY or any other officers authorized by him.

**5. General Conditions:**

- a) The caterer shall not engage any sub-contractor or transfer the contract to any other person/caterer.
- b) The Director, MDNIY may also terminate the contract at any time, if the services/items rendered/supplied by the Caterer are found not satisfactory.
- c) All the legal matters arising out of the agreement shall be subject to Delhi jurisdiction.

Authorized Signatory  
With Company Seal