



# मोरारजी देसाई राष्ट्रीय योग संस्थान

आयुष मंत्रालय, भारत सरकार

68, अशोक रोड, नई दिल्ली 110001-

MORARJI DESAI NATIONAL INSTITUTE OF YOGA

Ministry of Ayush, Govt. of India

68, Ashok Road, New Delhi – 110001

File No. 16-04/2023-Estt. (Vol.II)

Dated: 16<sup>th</sup> May, 2024

## WALK-IN-INTERVIEW

Walk-in-interview for engagement of the following positions in Morarji Desai National Institute of Yoga (MDNIY) and Yoga Certification Board (YCB) on purely temporary contract basis on a fixed remuneration to work at Morarji Desai National Institute of Yoga (MDNIY), 68, Ashok Road, New Delhi-110001 as per date and time indicated below: -

Sl. No	Name & No. of posts	Qualification and experience	Duties and Responsibilities	Remuneration maximum up to
1.	<b>Principal Consultant (one) (For YCB)</b>	<b>Essential:</b> A Post Graduate degree  <b>Desirable:</b> 1. M. Phil/PhD preferably in Yoga (knowledge of Yoga practice) or Administration/ Management and 2. Having experience to set up or heading a certification organization  Experience 1. Minimum 10 years of administrative experience in Government of India, Statutory Bodies, Public Sector Undertaking, Autonomous Bodies, Universities or in any other institutions (including teaching faculties), recognized by Government of India/State Government and 2. Experience of working in computerized environment with proficiency in MS office and database management software etc  <b>Age: 64 years (Max)</b>	1. Responsible for management and administration of YCB including supervision and overall control over day to day administration, finance, IT, Public Relations 2. To conduct the business of the Board and various committees entrusted with Policy Formulation, Course contents, Evaluation criteria for Certification or Accreditation. 3. Organize, plan and execute various programmes for Certification of YCB and Accreditation for improving professionalism in the Yoga Sector 4. Continues Monitoring and Evaluation of Yoga Certification and Accreditation Processes. 5. Coordination with various stake holders and consensus building and increasing the marketing value of Yoga Certification Board 6. Maximizing the use of IT in the functioning of the Board.	1,50,000/- per month OR (Only for Retired Govt. servant)  Last pay drawn minus basic pension as per the Ministry of Ayush letter no. A-41020/4/2020-E-II dated 01.04.2023 plus TA

2.	<b>Consultant (IT) (One) For Yoga Certification Board</b>	<u><b>Experience</b></u> For B.E./B.Tech/ MCA or equivalent degree Minimum 5 years of post qualification experience  or  For M.E./ M. Tech in IT/ Computer Science & Technology, 3 years post qualification in related areas. Knowledge of PHP, Code Ignitor, Wordpres, MySQL Programming language. <b>Age: 64 years (Max)</b>	Computer programming data analysis, Web Designing, Computer Network Architect, Computer System Analysis and other Ancillary Jobs including Computer System Software and any other related assignment.	Rs. 50,000/- per month
3.	<b>Consultant (Yoga) (One) for YCB</b>	<u><b>Essential:</b></u> A postgraduate degree in Yoga from a recognized University under UGC Act with 55% marks and Ph.D. degree in Yoga on topic related to Yoga.  OR  A postgraduate from a recognized University and Diploma in Yoga after graduation of at least one year duration from a recognized University under UGC Act/Institute of repute with 55% marks in both with 5 years' teaching/research experience in Yoga from a university or an institution of repute.  OR  A Medical Graduate/ A Physiotherapy post graduate from a recognized university established under UGC Act with a minimum 55% marks and one year diploma in Yoga after graduation from a recognized university/institute of repute with minimum 55% marks with 5 years teaching/ research experience in Yoga in a University/college/ institute of repute.  OR  A BNYS graduation from a recognized University under UGC Act with a minimum 55% of marks and 5 years teaching/research experience in Yoga.	<ul style="list-style-type: none"> <li>• The incumbent shall help the Board to solve issues, create value, maximize growth and improve efficiency and work performance.</li> <li>• He/ She shall use his/her expertise in rendering objective advice and expertise and help the Board to develop any specialist skills in regard to accreditation and deciding various levels of certification and its curricula, setting up of question paper of evaluation</li> <li>• He/she shall contribute towards implementation aspects of holding examinations.</li> <li>• Any other work as assigned by the competent authority.</li> </ul>	Rs.50,000/- per month

		<p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li>1. Practical ability to perform Yogic practices.</li> <li>2. Capacity to build different Yoga modules and examination papers.</li> <li>3. Experience in conducting examinations, evaluations.</li> <li>4. Working knowledge of Sanskrit, English and Hindi.</li> <li>5. Knowledge of computers; and publications of papers and books.</li> </ol>		
4.	<p><b>Senior Consultant (Yoga Therapy) – One (For MDNIY)</b></p>	<p><b>Essential:</b> A regular post-graduate degree in Yoga Therapy from a recognized University and Ph.D. in Yoga Therapy or related subjects.</p> <p><b>OR</b></p> <p>A post-graduate degree in Ayush systems from a recognized university and regular one year Diploma in Yoga/ Yoga Therapy from a recognized university/ institute of repute.</p> <p><b>OR</b></p> <p>A regular BNYS degree from a recognized University with regular MD in Yoga.</p> <p><b>Experience:</b></p> <ol style="list-style-type: none"> <li>i. Minimum 06 years regular teaching/ therapy / clinical/ Research experience in Yoga in hospitals/ therapy institution of repute.</li> <li>ii. Practical ability to perform yogic and all therapeutic practices.</li> </ol> <p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li>1. Capacity to build different disease specific modules and their assessment and evaluation;</li> <li>2. Working knowledge of Sanskrit, English and Hindi;</li> <li>3. Knowledge of computers.</li> </ol> <p><b>Age: 64 years (Max)</b></p>	<ol style="list-style-type: none"> <li>1. Overall supervision of OPD &amp; Therapy wing. Shall report to PO(YT) for all related matters.</li> <li>2. Responsible for proper implementation of Therapy programme based on protocols prepared.</li> <li>3. Arranging the class in efficient manner</li> <li>4. Taking theory/practical classes on therapy</li> <li>5. Independently design and develop disease specific protocols.</li> <li>6. Monitoring the therapy sessions</li> <li>7. Timely collection and compilation of research data from the subjects</li> <li>8. Coordinating with the research team to analyse the data.</li> <li>9. Any other related assignments as directed by competent authority.</li> </ol>	Rs. 75,000/- per month

5.	<p><b>Consultant (Yoga Therapy) –Three (For MDNIY)</b></p>	<p><b>Essential:</b> A regular post-graduate degree in Yoga Therapy from a recognized University.</p> <p><b>OR</b> A post-graduate from a recognized University and regular Diploma in Yoga Therapy of at least one year duration from a recognized University/ Institute of repute.</p> <p><b>OR</b> A Medical Graduate/ A post-graduate in Physiotherapy from a recognized university and regular one year Diploma in Yoga Therapy from a recognized university / institute of repute.</p> <p><b>OR</b> A BNYS degree from a recognized University under UGC Act</p> <p><b>Experience:</b></p> <p>i. 5 years regular teaching/ therapy / clinical/ Research experience in Yoga in hospitals/ therapy centres or an institution of repute. ii. Practical ability to perform Yogic and all therapeutic practices;</p> <p><b>Desirable:</b></p> <p>i. Capacity to build different disease specific modules; ii. Experience in conducting examinations, evaluations; iii. Working knowledge of Sanskrit, English and Hindi; iv. Knowledge of computers.</p> <p><b>Age: 64 years (Max)</b></p>	<ul style="list-style-type: none"> <li>• Assisting the Senior Consultant in running the OPD/therapy wing smoothly and efficiently</li> <li>• Taking theory/practical classes on therapy.</li> <li>• Monitoring/taking the therapy classes</li> <li>• Responsible for proper implementation of therapy programme based on disease specific and general protocols prepared.</li> <li>• Assisting in collection and compilation of research data</li> <li>• Assisting in analysis of data by research team</li> <li>• Any other related assignments as directed by Competent Authority.</li> </ul>	Rs. 50,000/- per month
6.	<p><b>Senior Consultant (Media) -01 (For MDNIY)</b></p>	<p><b>Essential</b></p> <p>(i) A post Graduate in Mass Communication/Journalism with minimum 55% marks from a recognized University established under UGC Act. OR Any Post Graduates and Post-Graduate Diploma in Mass</p>	<p>1. Excellent ability in drafting, editing and composing promotional material.</p> <p>2. Excellent ability in Writing, editing, content development for Newsletter, Journal,</p>	Rs.75,000/- per month

		<p>Communication/Journalism with minimum 55% marks from a recognized University established under UGC Act.</p> <p>(ii) A minimum of 10 years of post-qualification experience in an Institution or a firm of repute as a Media person with a Public Sector Undertaking/NGO having Regional/National outreach.</p> <p>(iii) Excellent communication and interpersonal skills.</p> <p>(iv) Knowledge of computer applications such as MS Word, MS Excel and Power Point, etc.</p> <p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li>1. Proficiency in Hindi.</li> <li>2. High proficiency in English.</li> <li>3. Knowledge of Ayush systems.</li> </ol> <p><b>Age Limit: 64 years (Max.)</b></p>	<p>Magazine, brochure, books, and other promotional and publicity publications.</p> <ol style="list-style-type: none"> <li>3. Good Knowledge of Social Media handles/Short Films Production/Documentaries etc.</li> <li>4. Good Knowledge of all types of media (print, Electronic and Social Media.</li> <li>5. Coordinating with print and Electronic media houses.</li> <li>6. Preparing press release, messages, script, etc.</li> <li>7. Coordinating with various Department to finalise the working draft for publication.</li> <li>8. Coordinating various media activities of the Institute.</li> <li>9. Preparation of reading materials, IEC materials, Videos, etc.</li> </ol>	
7.	<p><b>Consultant (Social Media) (One) (For MDNIY)</b></p>	<p><b>Essential:</b></p> <ol style="list-style-type: none"> <li>1. A Post-Graduate in Mass Communication/Journalism with minimum 55% marks from a recognized University established under UGC Act</li> </ol> <p style="text-align: center;"><b>OR</b></p> <p>Any Degree and Post Graduate Diploma in Journalism/Mass Communication with minimum 55% of marks from a recognized University established under UGC Act</p> <ol style="list-style-type: none"> <li>2. Minimum 5 years post qualification experience in an Institution or a firm of repute or as a communication-cum-documentation officer with a</li> </ol>	<ol style="list-style-type: none"> <li>1. All types of media (print, electronic and social media) related matters</li> <li>2. Any other work as assigned by the Competent Authority</li> </ol>	Rs. 50,000/- per month

		<p>Public Sector Undertaking/ NGO having Regional/ National outreach.</p> <p>Good Knowledge of Social Media Handles/Short Films Production/Documentaries etc.</p> <p>Desirable:</p> <ol style="list-style-type: none"> <li>1. Outstanding ability in drafting, editing and composing promotional material.</li> <li>2. Writing, editing, content development for Newsletter, Journal, Magazine, brochure, books, and other promotional and publicity publications</li> <li>3. Ability to work independently on the computer.</li> <li>4. Proficiency in Hindi.</li> </ol> <p>High proficiency in English.</p>		
8.	<p><b>Consultant (General Administration) -04 (For MDNIY)</b></p>	<p><b>Essential:</b> Persons retired from the Positions of Section Officer/Under Secretaries or equivalent from the Central/State Governments, Attached Subordinate offices, PSUs or Autonomous bodies.</p> <p>Or</p> <p>Graduates in any disciplines such as i.e. law/commerce, etc., with 05 years post qualification experience</p> <p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li>1. Having experience in dealing with administrative matters related to RTI's Legal cases, parliamentary Correspondence, Vigilance, accounts, budget, procurement, etc.</li> <li>2. Candidates should be well conversant with Central Secretariat functions like drafting, noting, budget, accounts, office procedures etc.</li> </ol> <p><b>Desirable:</b></p>	<p>1. Responsible for the issues relating to administrative and Establishment matters, etc of the Institute.</p> <p>2. Any other work as assigned by the Competent Authority.</p>	<p>Rs. 50,000/-P.M. + TA OR Last pay drawn minus basic pension as per Ministry of Ayush letter No A-41021 /4/2020-E-II dated 01.04.2023 plus TA.</p>

		<p>1. English. Proficiency in Hindi and English.</p> <p>2. Knowledge of computer application/operations.</p> <p><b>Age: 64 years (Max)</b></p>		
9.	<b>Junior Hindi Translator -01 for MDNIY</b>	<p><b>Qualifications - Essential:</b></p> <p>Master's degree of a recognized University in Hindi and English as a compulsory or elective subject or as the language medium of examination at the degree level;</p> <p>OR</p> <p>Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level;</p> <p><b>Desirable:</b></p> <p>1. Minimum 01 year of experience in the relevant field.</p> <p>2. Not exceeding 30 years on the last date of application.</p>	<p>(i) Translation of English language to Hindi.</p> <p>(ii) Translation of Hindi language to English</p>	Rs. 20,000/- per month

- **The selected candidates may be assigned in MDNIY or in YCB as per requirement and decision of the Competent Authority.**
- **No. of vacancies may be increased or curtailed as per need.**

## GENERAL CONDITIONS:

Walk-in-Interview list is as follows:

Sl. No.	Name of the Post	No. of Posts	Maximum Remuneration	Date of Walk-in-Interview
1	Principal Consultant (YCB)	01	Rs. 1,50,000/- P.M. or As per M/O Ayush	29.05.2024
2	Consultant (IT) (YCB)	01	Rs.50,000/- P.M.	30.05.2024
3	Consultant (Yoga) (YCB)	01	Rs.50,000/- P.M.	31.05.2024
4	Senior Consultant (Yoga Therapy) (MDNIY)	01	Rs.75,000/- P.M.	03.06.2024
5	Consultant (Yoga Therapy) (MDNIY)	03	Rs. 50,000/- P.M	
6	Senior Consultant (Media) (MDNIY)	01	Rs.75,000/- P.M.	04.06.2024
7	Consultant (Social Media) (MDNIY)	01	Rs.50,000/- P.M.	
8	Consultant (General Admn/Admn) (MDNIY)	04	Rs. 50,000/- P.M or As per M/O Ayush	05.06.2024
9.	Junior Hindi Translator (MDNIY)	01	Rs. 20,000/- P.M.	

Sl. No.	Particulars	Timings
1.	Registration & Scrutiny of Applications	9 A.M. to 10:30 A.M.
3.	Skill/Written Test for Candidates (if required)	09:30 AM. Onwards
4.	Interview of Shortlisted Candidates	02:30 P.M. Onwards

### **1. Engagement**

- 1.1 The term of engagement shall ordinarily be for an initial period not exceeding one year which may be curtailed / extended based on the performance.
- 1.2 The engagement will be purely on contract basis and will not confer any right for regular appointment in the Institute.
- 1.3 A notice period of 15 days is required to terminate or resign from the position of engagement both by the employer or the engaged person respectively.

2. **Age Limit:** Should not be more than 64 years of age on the last date for receipt of application.

3. The selected candidate will be required to join the assignment immediately at the place of Positioning.

4. The engagement may be terminated by the Competent Authority at any time without assigning any reason therefor.

### **5. Remuneration**

#### **5.1 In case of retired Government official:-**

- a. A fixed monthly amount shall be admissible as remuneration which shall be arrived at by deducting the basic pension from the last pay drawn as per the Ministry of Ayush Letter No. A-41021 /4/2020-E-II dated 13.07.2021.
- b. A fixed amount as transport allowance shall be paid to the consultants who are retired government employees. The entitlement of transport allowance will be as per DOE's OM



No 21/5/2017-EII(B) dated 07.07.2017. However, No Dearness Allowance shall be allowed. The amount of transport allowance for the appointee shall be as follows:

- (i) Appointee drawing pay in level - 8 at the time of retirement will draw a transport allowance of Rs. 3,600/-.
- (ii) Appointee drawing pay in level - 9 and above at the time of retirement will draw a transport allowance of Rs.7,200/-.

**5.2 In case of Consultants hired through Open Market**

**a. Consolidated fixed remuneration as shown in the table above**

**6. Leave**

**6.1.1** Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service.

**6.1.2** Accumulation of leave beyond a calendar year will not be allowed.

**7. For Retired Government Servants:**

**7.1** The retired Govt. servant engaged as consultant shall continue to draw pension and Dearness Relief on pension during the period of his engagement as consultant.

**7.2** The engagement as consultant shall not be considered as a case of re-employment.

**7.3** Vigilance Clearance as per CVC guidelines (CVO Letter No. 21-VGL-024 dated 03.06.2021) shall be required prior to engagement of a retired Government servant as a Consultant.

**8. Procedure of Engagement For the posts of Yoga Certification Board (YCB) at (S. No. 01, 02 & 03):**

**For serial no. 01**

Walk-in-Interview for the post of Principal Consultant, Yoga Certification Board shall be conducted in two phases:

**Phase I:** Initial scrutiny and screening of the applicants on the day of walk-in-interview by a committee.

**Phase II:** Conduct a final interview by the selection committee subsequently.

**For serial no. 02 & 03**

The applications received shall be scrutinized by a duly constituted screening committee by the Competent Authority. The screening committee shall formulate its own criteria for short-listing the candidates and recommending suitable candidates for interview.

**9. Working Hours:**

**9.1** The engaged individual shall be required to observe the normal office timing and may also be called upon to attend the office on Saturday, Sunday or any holiday in case of urgency.

**9.2** They shall mark their attendance in AEBAS mandatorily, failing which it may result in deduction of remuneration. The Income Tax or any other tax will be deducted at source as per Government instructions. Necessary TDS Certificate will be issued to them.

## **10. Confidentiality of data and documents**

- 10.1** The engaged individual will maintain absolute confidentiality and secrecy of the information handled by him. The secrecy and confidentiality are to be maintained even after the termination of the engagement.
- 10.2** The Intellectual Property Rights (IPR) of the data collected as well as deliverables by the engaged individual/s produced for the Institute shall remain with the Institute. No claim against the same shall be made in this regard by the individual/s engaged.
- 10.3** No engaged individual shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of engagement for the Institute, without the express written consent of Institute / Ministry.
- 10.4** The engaged individual shall be bound to hand-over the entire set of records of assignment to the Institute before the expiry of the contract, and before the final payment is released by the Institute.
- 10.5** The engaged individual would be required to sign a Non-disclosure Agreement on Non-judicial stamp paper in the prescribed format. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during his/her engagement, without the express written consent of the Competent Authority.

## **11. Conflict of interest:**

- 11.1** The engaged person, shall in no case represent or give opinion or advice to others in any matter which is against the interest of the Institute, nor will he indulge in any activity outside the terms of employment/contractual assignment.
- 11.2** The engaged individual shall not claim any benefit /compensation /absorption / regularization of service with this Institute under the provision of Industrial Disputes Act, 1947 or Contract Labor (Regulation and Abolition) Act, 1970.

## **12. Procedure of engagement:**

**12.1.1** The applications received shall be scrutinized by a duly constituted Screening Committee which shall formulate its own criteria for shortlisting and recommending suitable candidates for interview by a Selection Committee.

**12.1.2** No TA/DA will be paid for attending the interview.

**12.1.3** The Institute reserves the right to cancel the Position advertised without assigning any reasons.

## **13. Termination of Contract**

The Institute reserves the right to terminate the contract at any time without giving any notice and without assigning any reason. Some of the situations under which the Institute may terminate the contract are:

- (i) The person engaged on consultancy is unable to address the assigned work.
- (ii) Quality of the assigned work is not to the satisfaction of the Director/Institute.
- (iii) The person engaged is found lacking in honesty and integrity.

**14.** The power to interpret any of the guidelines or power to settle any dispute arising out of these guidelines shall lie with Director, MDNIY whose decision shall be final and binding on the

engaged individual. Further, any condition not explicitly covered under these guidelines shall be put up to Director, MDNIY for decision which shall be final and binding on the consultant.

15. The Institute may adopt its own criteria to shortlist the candidates suitable for the duties and responsibilities associated with the particular position.
16. The Competent Authority MDNIY reserves the right to increase or decrease the number of positions advertised above as per the requirements.

**17. APPLICATION PROCEDURE**

1. The interested candidate should ascertain their suitability for the position as per the requirements and should possess the minimum essential qualifications/experience as prescribed above for each position.
2. Mere possession of the minimum essential requirements does not confer the right to selection to a candidate.
3. Interested candidates may submit their duly filled up application form along-with two recent passport photographs in the enclosed prescribed format signed and complete in all respects supported by the self-attested photocopies of the educational qualifications, experience, etc.
4. Incomplete / unsigned applications / applications are liable to be summarily rejected. Candidates must ensure that the applications reach the Institute within the prescribed time.
5. Canvassing in any form shall render a candidate liable for rejection from the selection procedure.

***Registration shall began sharp at 09:00 A.M. and no candidate will be entertained beyond 10:30 A.M. Interested persons possessing the requisite qualification, experience etc. should appear on Walk-in-Interview along with copies of testimonials duly self-attested and two recent passport size on the date of interview with proforma and Related Documents at Morarji Desai National Institute of Yoga, 68, Ashok Road, New Delhi-110001***

-sd-  
(Administrative Officer)

Copy for information and necessary action to: -

1. Consultant (IT) – To upload the same on Institute’s website immediately
2. All Notice Board of MDNIY
3. P.A. to Director



**EXPERIENCE**

Sl.No.	Name of the Institute	Post Held	Period		Reason of Leaving
			From	To	

If Retired, total working Experience: \_\_\_\_\_  
at the time of retirement

Post Held: \_\_\_\_\_

PAY BAND & GRADE PAY: \_\_\_\_\_

ORGANIZATION: \_\_\_\_\_

\_\_\_\_\_

**WORKING KNOWLEDGE OF COMPUTER/INTERNET:**

\_\_\_\_\_  
\_\_\_\_\_

Any other Information \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**DATE:**

**SIGNATURE OF CANDIDATE**

*Name:*

*Note: Enclose self-attested copies of certificates/testimonials*